

BEER ANNUAL PARISH COUNCIL MEETING

The Parish Council Meeting was held on **Wednesday 11th MAY, 7.30pm** at the Mariners' Hall. Copies of minutes and reports are available on request.

PRESENT: Cllr. G Pook (Chairman) Cllr. A Adkin Cllr. A Brewer
 Cllr. R Dormor Cllr. S Greig Cllr. T Stevens
 Cllr. E Molony Cllr. M Graham

IN ATTENDANCE: Annie Dallaway (Clerk), Jakki Henderson (Clerk in training), Kayleigh Westlake (Events Coordinator) Marcus Hartnoll (DCC) and 19 members of the public.

The Chairman reminded everyone the meeting would be recorded for reasons of accuracy and that recordings taken by members of the public were permitted, but requested the Council be notified in advance, as a courtesy.

1. Election of Chair

Resolved: Councillor Richard Dormor was nominated. Proposed Cllr G Pook, Seconded Cllr M Graham - all in favour.

2. To receive the Declaration of Acceptance of Office for the Chairman:

Resolved: The new Chairman, Cllr R Dormor, signed the declaration.

The Chair made a short statement outlining his intention to support the new Cllrs, Clerk and ongoing projects such as the Asset Transfer, to progress in a democratic way. The Chair elaborated on the many good things Cllr Pook had done for the village: as Governor - helping Beer Primary School achieve the OUTSTANDING Ofsted rating; setting up the CLT to enable affordable housing and the five years work to produce the Beer Neighbourhood Plan. It was the Chair's belief that Beer village should be grateful to Cllr Pook for all he has done for the village over the years and he was grateful Cllr Pook agreed to stay on until his move to Dorset.

The Chair also thanked the Cllrs who had recently stepped down: Darren Clinch, for his long service and ability to have an answer to any problem and Louise Vine and work she had done for the Ashill play park amongst other things. They will both be missed and their work appreciated by the Council.

3. Election of Vice-Chair:

Resolved: Councillor James Green was nominated in his absence (to which he had given his consent). Proposed Cllr R Dormor, Seconded Cllr M Graham - all in favour.

4. Apologies accepted by the Council:

Resolved: Apologies accepted from Cllr. J Green (family commitments).

5. Public Participation:

There was one member of the public who wanted to speak and made a complaint about the state of the Jubilee, as well as his concerns in relation to the Asset Transfer.

6. Members to declare any interests they may have in agenda items:

Resolved: None, except Cllr Pook declared his normal position as EDDC Cllr.

7. Items to be dealt with after the public, including the press have been excluded:

Resolved: There were no items.

8. To consider and approve the minutes of the Parish Council meeting held on 13 April 2022:

Resolved: that they were a true record of the meetings decisions. All in favour.

9. Community and Tourism Committee

9.1 to receive report from Event Co-ordinator: Events Co-ordinator, Kayleigh Westlake reported that she had now received several bookings including VW Beach Buggy 21st May; Queen's Platinum Jubilee 2nd - 5th June; Lifeboat weekend is to start on 7th July; Regatta 13th - 19th August; Christmas Weekend commencing 9th December; EDDC Dog rota events May-September (includes a 6ft dog and advising on how to be safe on the beach). Trans Devon Bike ride went through the village last week and the event went well. Lastly, Kayleigh welcomed anyone to contact her with ideas for events or if they require information on events that are happening in the village.

9.2 to receive an update re Hemingway Design Vision Survey: Cllr Pook reported that all the data is in and survey is being finalised and that the consultants will be in touch shortly with whoever is the lead on the AT Committee.

10. Organisational structure:

Resolved: to make the Community & Tourism Committee a Portfolio - Proposed Cllr M Graham, Seconded Emma Molony; and in so doing, rename it to The Events and Promotions Portfolio proposed by the Chair, Seconded Cllr A Adkin. All in favour.

10.1 Committee structure:

PLANNING: Lead - Cllr M Graham, Cllr R Dormor, Cllr G Pook, Cllr T Stevens and Cllr A Brewer.

FINANCE & GENERAL PURPOSES: Lead - Cllr G Pook, Cllr R Dormor, Cllr A Brewer, Cllr S Greig & Cllr E Molony.

10.2 Portfolio structure:

ASSETS & PROPERTY: Lead - Cllr R Dormor, Cllr G Pook, Cllr S Greig & Cllr T Stevens.

ENVIRONMENT & COMMUNITY: Lead - Cllr M Graham, Cllr E Molony & Cllr A Adkin.

EVENTS & PROMOTIONS: Lead - Cllr E Molony, Cllr M Graham, Cllr A Adkin and Events Co-ordinator Kayleigh Westlake.

10.3 Working groups/Areas of council representation:

A new working group called the ASSET TRANSFER with a brief of liaising with EDDC, the community and Beer PC - Lead Cllr J Green; proposed by Cllr M Graham, Seconded Cllr S Greig.

MARINERS' HALL MANAGEMENT COMMITTEE - Cllrs M Graham and A Adkin

BARONESS ROLLE CHARITY TRUST - Cllr E Molony

PARISH TREE WARDEN - Cllr M Graham

EDDC - Cllr G Pook

*JURASSIC COAST AMBASSADORS - Mike Green & Trevor Wood (Volunteers)

P3 (footpath) COORDINATORS - Mike Green & Trevor Wood (Volunteers)

COMMUNITY LAND TRUST - Cllr A Brewer agreed to cover this for the interim

**The Chair had spoken with our Volunteers and they had kindly agreed to continue with this work.*

11. Review of Register of Member's Interests: Clerk will circulate the forms for Cllrs to update their information as required.

- 12. Review of policies - Clerk to update:** Policies reviewed to date include: Complaints, Grant giving, Publications Scheme, Disc & Griev & Social Media. Outstanding and to be reviewed over next couple of months: Sickness & Absence, Equal Opportunities and Expenses.
- 13. Financial report:**
- 13.1 To approve Schedule of payments for May 2022 in accordance with Appendix A (including other payments arising prior to PC meeting)**
Resolved: reviewed and approved the items of expenditure listed in Appendix A with the addition of £36 (MNR strimmer head) and £126 (Community Heartbeat - defibrillator annual support agreement). Proposed by Cllr M Graham, Seconded Cllr A Adkin. All in favour.
- 13.2 To approve the Annual Internal Audit 2021/22:**
Resolved: our internal auditors had given the council a clean bill of health in their report. Proposed Cllr G Pook, Seconded Cllr A Adkin. All in favour.
- 13.3 To approve the External Audit Annual Governance Statement for 2021/22:**
Resolved: previously circulated to Cllrs. Proposed Cllr S Greig, Seconded Cllr G Pook. All in favour. Clerk and Chairman signed the statement.
- 13.4 To approve the External Audit Accounting Statements 2021/22**
Resolved: proposed Cllr M Graham, Seconded Cllr T Stevens. All in favour. Clerk and Chairman signed the statement.
- 14. **CIL - to review quotes for electrical installation on Jubilee:**
Resolved: previously circulated to Cllrs. Cllr G Pook explained the background behind the three quotes submitted by contractors OPTION A & B (B submitted 2 quotes, the second of which involved burying the whole cable, as opposed to a partial fixing to the wall scenario). The funds for the work come from CIL money totalling £3844. Cllr G Pook also vouched for both contractors and abstained from voting. OPTION A, Proposed by Cllr T Stevens, Seconded Cllr R Dormor. All in favour. Cllr G Pook will talk with EDDC and contractor and get them to liaise with the Chair and Clerk.
- **COMMUNITY INFRASTRUCTURE LEVY- a levy on all new building in the parish of approx £125 per sq mtre: **some exclusions apply***
- 15. Environment report - to receive report:** Cllr E Molony reported that the Traffic survey Working group will be meeting Wednesday 18th May following up on the April review, with consultant AWP to prioritise and coordinate action. Second site meeting at the Jubilee with Paul Fealey on 29th April, who gave them strimming activity maps and promise of weekly support for volunteers. Long term plan is to get Green Flag status there. Cllr M Graham reported on the BERT (Beer Emergency Response Team) meeting that the Events Co-ordinator also attended and is now up and running. They plan to have an Open day in the hall with the Environment agency doing a mailshot in the village to inform them. Additional item to come from the BERT meeting related to having a defibrillator on the hall wall, which the Coastguards (Roger Hoare) are happy to take responsibility and Cllr M Graham will ask if they will also include the one on the beach. There will be some free training on using this. Still waiting on recycling bins (7wk lead). The Chair asked everyone to consider future priorities for each portfolio (2023), to discuss at the next meeting.
- 16. Assets & Property report - to receive report:**
 The Chair reported on some small repairs he is chasing up for the Ashill Play park. He also met up with interested parties at the depot roof and will report in full once he has a written statement. It was noted the Finger-post was suffering

with some paint issues on one side. Cllr G Pook suggested going back to the supplier and asking for more paint. **Clerk to action.**

17. PC Surgery - to receive an update:

Two reports, the first from Cllr T Stevens - a suggestion that coaches could be booked into the Mariner's Hall and toilets made available; couple of enquiries as to why the PC is taking on Starre Bank; couple of people have flagged up the issue with the finger-post and letters coming off; a complaint about the state of the Jubilee; several people asking about small parcels of land that EDDC website map show as being theirs - Cllr G Pook said this would be an EDDC issue and not anything to do the Asset Transfer parcels of land.

Cllr A Brewer read from Cllr J Green's notes that there were questions from the Legion on lease agreements and insurance on the avenue, some positive feedback on taking it on; the Legion would like to place a plaque by the Ashill play park tree; a WI stone above the shelter in the flowerbed that needs to be moved - need to speak to Paul Fealey and Cllr M Graham will contact him; a couple of complaints about state of an empty property - this is in-hand with EDDC who are tracing the owners; update on 20mph limit zone; Park road potholes - Cllr M Graham will speak with her contact; also Park road hedges where the parking area is, there are head height brambles overhanging - Cllr M Graham will check who the owners are and inform the Clerk; another complaint about the Jubilee being a mess - Cllr M Graham says this will look worse before it gets better, but is being worked on with EDDC's Paul Fealey; and trim the Parson's cemetery (opp the scout hut) - Cllr R Dormor said this had been done and that this was EDDC responsibility as it's a closed churchyard. Cllr Dormor thanked both Cllrs for going along to these surgeries. Cllr M Graham will forward the next surgery dates to the Clerk to circulate.

18. EDDC Asset transfer - to receive report: previously circulated to Cllrs. Cllr Pook gave a brief update on the following and suggested these items were put with the new working group - Asset Transfer lead by Cllr J Green:

18.1 Viability study - to receive quotes and approve consultants:

These have been slow coming in, therefore unable to make a decision yet.

18.2 Toilet proposals - to receive update: The proposal that Beer PC should get a portion of the capital amount EDDC have allowed, is now with EDDC

18.3 Starre Bank - to consider removal of this asset from the Asset

Transfer proposals: originally included to be exploited environmentally

Resolved: The Chair proposed items 18.1-18.3 were put with the Asset Transfer Group to discuss and liaise with EDDC, community and the PC. All in favour.

18.4 Parish Meeting - to consider bringing the date forward to July/August:

Resolved: Cllr G Pook recommended the PC continue negotiations with EDDC and not have the Parish Meeting until the AT proposal has been approved. Seconded Cllr T Stevens. All in favour.

18.5 Parish Poll/consultation - to consider the following:

18.5.1 That the council votes to accept the result of a Parish Poll regarding the transfer of assets as the final decision into the matter:

Cllr T Stevens proposed the council accept the outcome of the poll, but this was not supported.

Resolved: Cllr G Pook proposed the council will be advised by the results of the Parish Poll. Seconded Cllr E Molony. All, except one were in favour.

18.5.2 That the council votes to accept that the result of a Parish Poll satisfies the Heads of Terms prerequisite (EDDC Discharge of conditions, 5) that the Asset Transfer proposals do/do not have the 'support of the local community':

Resolved: As this is an EDDC decision, it was agreed this item should be removed from the agenda. All in favour.

18.5.3 That any wording on the Poll voting form is clear and not open to misinterpretation and must be a simple question such as 'Do you support the transfer of assets proposal?' with a simple YES or NO answer:

Resolved: Cllr G Pook proposed to pass item 18.5.3 to the Asset Transfer working group to discuss - being mindful that the wording must be decided at the Parish Meeting. Seconded Cllr A Brewer. All in favour.

19. Planning - to note the consultation responses from the Planning Committee:

The Clerk reported there was just one application discussed at the planning meeting on 13th April (2 Mount Hill) and the committee objected to the proposal

20. Correspondence/Literature - see Appendix A for full list of correspondence received:

The Clerk reported that the schedule of correspondence had been circulated and asked if there were any queries. There were none.

21. Dates of next meeting: Wednesday 8th June 2022

The Chair concluded events by thanking the outgoing Clerk - Annie Dallaway and that she had been a big influence on Beer, going under the radar, having done a huge amount. The Chair then handed over to Cllr G Pook who presented Annie with a bouquet of flowers and thanked her for all her hard work over the years.

Meeting closed at 9.45pm

DATE:.....

CHAIRMAN:.....