

Beer Parish Council

The Parish Council Meeting was held on **Wednesday 9th April 2025**, copies of minutes and reports are available on request.

Present:	Cllr M Richards	Cllr T Stevens
	Cllr K Stevens	Cllr M Westlake
	Cllr A Smith	Cllr S Whitelock
	Cllr M Shobbrook	Cllr L Reeve
	Cllr S Reeve	

Minutes were taken by the Clerk: Mrs Nicky Ingarfield

- 1. Apologies and reasons for absence:** Apologies were received and accepted from & C Thompson, holiday and and Cllr J Heath EDDC meeting.
- 2. Members to declare and interests they may have in agenda items that accord with the adopted code of conduct (NB this does not preclude any later declarations). To consider dispensation requests:** None were declared.
- 3. To agree any items to be dealt with after the public, including the press, have been excluded.** There were no such items.
- 4. Public Participation:** A member of the public thanked the PC for arranging the hedges to be cut. Sam from the filming company spoke to Council about the filming that is taking place at Beer Caves on the 7th, 9th, 10th & 11th June 2025, the filming will be contained to the caves. Traffic management has been arranged as there will be more people/vehicles in the lanes to the caves. The crew will be on site from May until the end of June and the crew will be using all the amenities in the village. Sam will send a letter to the residents nearer the time which will have his contact details should anyone have any queries or questions. The company will also donate £1,500.00 to the Parish Council for inconvenience.

Final arrangements for the VE Day Celebrations were discussed with Carole from the Royal British Legion: The Clerk is to look in to whether a music licence is needed for the VE Day celebration on the Jubilee. Cllr S Reeve as the Councils Chapter 8 trained officer will follow the procession down to the Jubilee, the Clerk will also ask the workman if he will be able to assist as he is also Chapter 8 trained. Carole will ask the Church if they will fly the VE Day flag on their flagpole.
- 5. Police: Link to the police page shared prior to the meeting:** There were no questions.
- 6. To consider and approve the minutes of the Parish Meeting on 12th March 2025:** The minutes were agreed and signed, on each page, by the Chair.

7. EDDC and DCC Cllrs: to discuss reports already submitted and consider matters for the attention of the EDDC/DCC reps: There was no report from the DCC rep, no questions on the EDDC report.

8. Financial reports

8.1 To approve the monthly bank reconciliation to the end of March 2025:

The bank reconciliation and the statement were checked and signed by the Chair.

8.2 To receive monthly Alpha software reports: Reports were noted, no queries were raised.

8.3 To approve the schedule of payments for April 2025: The schedule and the invoices were checked and signed by the Chair. Cllr Stevens asked if the 49 contribution from EDDC towards the workman's salary had been received, the Clerk confirmed that this had now been received. Cllr K Stevens also asked about the payment to EDDC for Townsend Car Park, the Clerk confirmed this was for Council Tax for 2025/26.

9. Environment and Community Portfolio

9.1: To receive an update on the Common Lane Pedestrianisation and discuss a Councillor applying for funding if the change is approved: Cllr Westlake stated that if the change was approved the changes would incur for signage and road markings, it would be a good idea to apply for grants to support the application. The Clerk will chase up DCC as there has been no response to the document submitted back in February and contact the District Councillor, SW Coast path and EDDC footpaths in June to see if they will support with grants. Cllr Whitelock asked if there had been a Geo Report on the cliffs, Cllr Westlake confirmed that there hasn't, but there has been a landslide in the past and a survey would cost a lot of money, also there are visual signs that the cliff will go eventually, Cllr Whitelock agreed and commented that is good management. There was a brief discussion around the traffic management report, Cllrs felt it was a balanced report that took into consideration all scenarios.

Cllr John Heath joined the meeting at 7.25pm

9.3 To receive an update from Cllr Heath on Coach Tourism: Cllr Heath is to attend a meeting tomorrow, there are two bays in Beer but coaches can drop and return to the bus park in Seaton. There is £12,000 available for funding, which will not go far across the District, up to £1,500.00 would need to be contributed by the Parish, this would have to be funded from local businesses. Cllr Heath to update at the next meeting.

10. To formally adopt the new Financial Regulations & Grant Giving Policy: Financial Regulations Proposed Cllr T Stevens, seconded Cllr M Shobbrook, resolved all in favour.
Grant Giving Policy: Proposed Cllr Westlake, seconded Cllr T Stevens, resolved all in favour.

11.To review the following Policies, portfolio and terms of reference:

- Complaints Procedures Policy
- Standing Orders
- Disciplinary & Grievance Policy & Procedures
- Health & Safety Policy/includes Lone working
- Sickness & Absence Policy
- Events & Promotions Terms of Reference

Reviewed with no changes to be made.

12. To discuss the Mariners Hall: Cllrs T Stevens had looked at the booking system and the websites for the hall, at the moment a personal email address is being used and the website is a bit dated also the Committee do not know who is managing the site. There are concerns as to whether the hall has the correct GDPR procedures in place. The Committee do an amazing job running the hall and Councillors, as Trustees, would not want to put more work on the Committee who do all their work voluntarily, the Clerk offered to review the GDPR policies for the Hall and to share with them so that they can approve and put in place at their next AGM. Council agreed this was a good way forward and as Trustees they would delegate authority on GDPR to the Committee once the policies are in place. The updated delegation of Authority will also be taken to the AGM for approval. Proposed Cllr T Stevens, seconded Cllr S Reeve, resolved all in favour.

13. To discuss the letter regarding the re-purposing of the Old Chapel in Beer: All Councillors agreed It is a beautiful building but will take a lot of money to make it safe and usable, there are no Toilets or running water and the roof needs repairing. The building was Grade 2 listed in 1984. Cllr Heath will ask East Devon if they can issue a repair note. Clerk to respond to the letter saying that sadly the Parish Council does not have the funds to support the building.

14. To confirm the Bovey Lane Pumping Station meeting on Wednesday 16th April at 2pm.

15. To review the Councils GDPR Document: Reviewed.

16. To receive an update on the Asset Transfer: Still no response from EDDC

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17. Correspondence: No questions

18. Date of next meetings: Parish Meeting and AGM Wednesday 14th May 2025

Signed: Cllr M Richards

Date: