

Beer Parish Council

The Parish Council Meeting was held on **Wednesday 12th March 2025**, copies of minutes and reports are available on request.

Present: **Cllr M Richards** **Cllr T Stevens**
 Cllr K Stevens **Cllr M Westlake**
 Cllr A Smith **Cllr S Whitelock**
 Cllr M Shobbrook

Minutes were taken by the Clerk: Mrs Nicky Ingarfield

- 1. Apologies and reasons for absence:** Apologies were received and accepted from Cllr L Reeve, family matters, Cllrs S Reeve & C Thompson, work commitments and Cllr J Heath, holiday.
- 2. Members to declare and interests they may have in agenda items that accord with the adopted code of conduct (NB this does not preclude any later declarations). To consider dispensation requests:** Cllr Whitelock & Cllr K Stevens declared an interest in item 8.4 as he volunteers at the Foodbank.
- 3. To agree any items to be dealt with after the public, including the press, have been excluded.** There were no such items.
- 4. Public Participation:** There were no public present.
- 5. Police: To receive the report:** The link to the website was shared with all Councillors prior to the meeting, there were no questions.
- 6. To consider and approve the minutes of the Parish Meeting held on Wednesday 15th February 2025:** Council agreed they were an accurate record, Cllr Richards signed and initialled each page of the minutes.
- 7. EDDC and DCC Cllrs: To receive reports/consider matters for the attention of EDDC/DCC Reps:** There were no reports received.
- 8. Financial reports**
 - 8.1 To approve the monthly bank reconciliation to the end of February 2025:**
The bank reconciliation and the statement were checked and signed by the Chair.
 - 8.2 To receive monthly Alpha software reports:** Reports were noted, no queries were raised.
 - 8.3 To approve the schedule of payments for March 2025:** A brief discussion was held around the subscription to the Purple Book which is due for renewal, the Clerk informed Council that it hadn't really been used, Council can purchase later in the year if circumstances change.

Proposed Cllr T Stevens, seconded Cllr Westlake , resolved all in favour. The schedule and the invoices were checked and signed by the Chair.

8.4: To discuss the application for a grant from Foodbank, Beer: The Council has been working on a draft grants policy which is awaiting final approval at next months meeting, the grant states that the giving of grant must be of benefit to the community, as the foodbank is used by members of the public from surrounding areas, such as Seaton the application does not meet the criteria for a grant.

8.5: To agree discuss and agree the quote and cover for Beer Parish Councils Insurance: There have been no changes to the Councils assets therefore the cover remains the same signing up to a 3 year contract reduces the premium: Quote accepted, **proposed Cllr M Shobbrook, seconded Cllr K Stevens, resolved all in favour.**

9. Environment and Community Portfolio

9.1: To receive an update on the bin at Starre Bank: The Clerk had written to Streetscene but as yet has not received a reply, she will follow up.

9.2: To discuss the 'Bins for Green Seas' application: The scheme is a good idea but requires a lot of work, someone would have to count all the bottles and cans and report back, it was felt that this was not feasible.

9.3 To receive an update on the Community Pay Back Scheme: Council discussed works that could be carried out by the team, these included the fencing at the playpark, the Council would buy the materials and shut the park for the day to enable the works to take place, clearance of the diamond on the Jubilee, cleaning up of the steps on the Jubilee, clear weeds and silt in the brook if health and safety will allow. A member of Council will meet the team when they arrive.

10. To discuss the dates for 2025/26 meetings: meetings to continue on the 2nd Wednesday of the month, Clerk to type up and send out to Councillors and display on the notice board.

12.To formally adopt the Code of Conduct from the EDDC model: Proposed Cllr A Smith, seconded Cllr M Shobbrook, resolved all in favour.

13. To discuss a response to the East Devon Local Plan Consultation: Council felt that their views were not listened to so will not be submitting a response.

14. To discuss the Mariners Hall: Cllrs Stevens and Shobbrook had attended a recent meeting, it was felt that the running of the hall had been done well since the 1950's. The hall is a very important facility for the village and is run on a voluntary basis. The hall does not run at a loss and the bar is run separately under a management committee, the hall is a charity and therefore cannot run a bar. It would be good to have the hall promoted more. The Health and Safety of the hall is being managed very well, and all paperwork is in place. Cllr Stevens will look at policies and procedures to ensure everything is in place to meet legal requirements.

15. To review the Financial Regulations: To be carried forward to the next meeting as NALC had just issued updated regulations.

16. To review the Risk Management Document: The Clerk had made some slight amendments after recommendations from Audit, reviewed and noted. **17. To review the Councils GDPR Document:** Reviewed.

18. To receive an update on the Asset Transfer: Still no response from EDDC,

19. Correspondence: No questions

20. Date of next meetings: Full Council Wednesday 2025 9th April 2025

Signed: Cllr M Richards

Date: