

## **Beer Parish Council**

The Parish Council Meeting was held on **Wednesday 9<sup>th</sup> October 2024**, copies of minutes and reports are available on request.

**Present:**

<b>Cllr T Stevens</b>	<b>Cllr M Shobbrook</b>
<b>Cllr K Stevens</b>	<b>Cllr M Westlake</b>
<b>Cllr C Thompson</b>	<b>Cllr S Reeve</b>
<b>Cllr M Westlake</b>	<b>Cllr A Smith</b>

**Minutes were taken by the Clerk: Mrs Nicky Ingarfield**

- 1. Apologies and reasons for absence:** Apologies were received and accepted from Cllr L Reeve, unwell, Cllr M Richards & Cllr J Heath, holiday.
- 2. Members to declare and interests they may have in agenda items that accord with the adopted code of conduct (NB this does not preclude any later declarations). To consider dispensation requests:** None were declared.
- 3. To agree any items to be dealt with after the public, including the press, have been excluded.** There were no such items.
- 4. Public Participation:** Carole Arnold attended the meeting to inform Council of the upcoming events:
  - The poppy appeal – starts 24/10/2024
  - Remembrance – There will be no road closure, the Scouts will lead from the Scout Hut, Cllr Richards to carry The Standard if possible.
  - Village Bake off event will take place on 23/11/2024 and Christmas trees will be sold on the same morning.
  - Cllr Amrik Singh is to judge the best decorated Christmas House, date to be confirmed
- 5. Police: To receive the report:** The link to the website was shared with all Councillors prior to the meeting.
- 6. To consider and approve the minutes of the Parish Meeting held on Wednesday 11<sup>th</sup> September 2024:** Council agreed they were an accurate record, Cllr Stevens signed and initialled each page of the minutes
- 7. EDDC and DCC Cllrs: To receive reports/consider matters for the attention of EDDC/DCC Reps:** There were no reports.
- 8. To receive an update on the co-operation of a new Councillor:** The Clerk informed Council that she had been in an email conversation with a resident who had expressed an interest in becoming a Councillor but that she had not actually submitted an expression of interest. Council discussed ways of generating interest and will talk to residents and share on Facebook.

## 9. Events & Promotions:

**9.1 To receive an update on the Regatta meeting:** Cllr K Stevens and Cllr S Reeve attended the meeting, the Regatta went very well, there are no major changes for next years events.

## 10. Financial report

### **10.1 To approve the monthly bank reconciliation to the end of September 2024:**

The bank reconciliation and the statement were checked and signed by the Vice-Chair

**10.2 To receive monthly Alpha software reports:** Council had no questions.

**10.3 To approve the schedule of payments for October 2024: Proposed Cllr T Stevens, seconded Cllr M Westlake, resolved all in favour.** The schedule and the invoices were then checked and initialled by the Vice-Chair.

## 11. Policies & Procedures (all documents were circulated prior to the meeting)

**11.1: To review the publication scheme:** Reviewed and no changes were made.

**11.2: To review the Social Media Policy:** Reviewed and no changes were made.

**11.3: To review the flood leaflet shared by the Emergency Planning and Business Continuity Officer:** The Clerk had worked on the leaflet to a point, it was decided that this would be finalised alongside the BERT plan so that both documents relate to each other. The Clerk has shared both the adapted and the original leaflet with Cllr Thompson who will now head the working party to finalise the BERT plan, Council discussed the meeting with SWW and how this would be useful whilst producing the plan, a meeting is also taking place next week with several Councillors and a representative from the Environment Agency.

**11.4: To discuss the Beer Neighbourhood plan and the possibility of combining it to the Village Design Statement as one document and to discuss rerunning the 2014 community survey:** Cllr T Stevens attended a training session on producing Neighbourhood plans but it was not overly useful. It was agreed that both documents need working on and resubmitting to EDDC. There was discussion around the usefulness of running the 2014 survey again, the Clerk will try to locate the survey and bring to Council for further discussion.

## 12. Environment & Community Portfolio

**12.1: To receive an update on the works at the coach park competed by the community pay back scheme.** Councillors and the Clerk had received very positive feedback from residents. The Chair and the Clerk had received a complaint from one resident. The Benches from the Jubilee have been taken back to their workshops to be sanded, repaired and tidied up.

**12.2: To receive feedback from Cllr Thompson regarding the Devon Community Resilience Event:** Cllr Thompson had shared a comprehensive report with Councillors prior to the meeting and talked through some of the key points from that report, the meeting was very useful and has given her lots of useful information in order to work on the BERT plan.

**12.3: To discuss and decide whether to hold a meeting with Clinton Estates, DCC & EDDC re the cliff, and if Council vote to proceed to decide which Councillors will attend:** Cllrs agreed that a meeting would be the best way forward, it was agreed that the Clerk will write to EDDC, DCC and Clinton Estates to arrange a meeting with Cllr Westlake and Cllr Shobbrook: **Proposed: Cllr C Thompson, seconded Cllr K Stevens, resolved all in favour.**

**13. To receive an update on Mariners Hall meeting from Cllr T Stevens:** Cllr Stevens informed all Councillors that they are Trustees of the Mariners Hall. Cllr Stevens and Cllr Shobbrook both attended the meeting and felt that it would be useful to review all documentation and the delegation of authority to ensure it is all still relevant.

**14. To receive any updates regarding the asset transfer:** No updates as yet.

**15. Correspondence** – There were no queries/questions.

**16. To note date on next Tabletop Sales:** 19th October 2024.

**17. Date of next meeting:** Wednesday 13th November 2024.

Signed: ..... Cllr M Richards

Date: .....