

Beer Parish Council

The Parish Council Meeting was held on **Wednesday 8th May 2024**, copies of minutes and reports are available on request.

Present:	Cllr M Richards	Cllr C Thompson
	Cllr T Stevens	Cllr K Stevens
	Cllr M Westlake	Cllr J Heath
	Cllr S Reeve	Cllr L Reeve

Minutes were taken by the Clerk: Mrs Nicky Ingarfield

In attendance: Cllr M Pellatt (Branscombe), Cllr A Singh (Seaton), 6 residents

- 1. Election of Chair:** Cllr T Stevens proposed Cllr M Richards, seconded by Cllr Westlake, resolved all in favour.
- 2. To receive the Declaration of Office from the Chair:** Signed by Cllr Richards and the Clerk.
- 3. Election of Vice-Chair:** Cllr Westlake proposed Cllr T Stevens, seconded Cllr L Reeve, resolved all in favour.
- 4. To receive the Declaration of Office from the Vice-Chair:** Signed by Cllr T Stevens and the Clerk.
- 5. Apologies and reasons for absence:** Cllr J Heath, medical and Cllr P Anderson.
- 6. Members to declare and interests they may have in agenda items that accord with the adopted code of conduct (NB this does not preclude any later declarations). To consider dispensation requests:** Cllr C Thompson declared that she is a resident of Long Hill.
- 7. To agree any items to be dealt with after the public, including the press, have been excluded.** There were no such items.
- 8. Public Participation**
- 9. To consider and approve the minutes of the Parish Council Meeting held on Wednesday 10th April 2024:** Council agreed they were an accurate record. Proposed Cllr K Stevens, seconded Cllr Westlake, proposed all in favour.

10. Organisational Structure:

- 10.1 Committee Structure: to agree structure, Chair and membership of the Planning and Finance and General purpose Committees:** Council agreed that the structures would remain the same with Cllr T Stevens as Chair of Planning and Cllr Richards as Chair of Finance and general purpose.

10.2 Portfolio Structure: to agree structure, lead members and membership of the Events & Promotions, Assets & Property and Environment & Community Portfolios:

Events & Promotions: Cllrs L Reeve, Cllr Richards, Cllr C Thompson & Cllr T Stevens.

Assets & Property: to remain the same

Environment & Community Portfolio: it was agreed that all Councillors monitor Environment & Community, this has worked well over the past year with residents speaking to Cllrs and Cllrs seeing and reporting faults/problems.

10.3 To agree working groups/areas of Council Representation: The Assets working group will remain the same, there are no other groups in place.

10.4 To approve the updated Events & Promotions and Community Portfolio

Documents: Approved Cllr M Richards, seconded Cllr K Stevens, proposed all in favour.

11. Review of Register of Members Interests: Cllrs declared no changes to there declarations.

12. EDDC and DCC Cllrs: to discuss reports already submitted and consider matters for the attention of EDDC/DCC reps: Cllr Hartnell did not submit a report ahead of this meeting. Cllr Heaths report was circulated and Council had no questions.

13. Police: Clerk to re-send the report and link to the website to all Cllrs.

14. Environment & Community Portfolio

14.1 To Discuss Cllr Westlake's proposal for a new bus stop: Cllr Westlake had submitted a Proposal which was shared with Cllrs, Cllr Singh and Cllr Pellatt. Cllr Singh agreed to the proposal In principle as he can understand the issues of the bus stop no longer stopping at that point and that it was a shame that some of the residents had complained about the stop, Cllr Singh had spoken to the facilitator at Seaton Town Council and had been informed that there are Health & Safety concerns around the stop due to the room along the road, therefore to have a bus stop put in place with the correct legislation could be a problem, but there could possibly be some kind of stop along that route. Cllr Westlake stated that the bus would only stop for 1 to 2 minutes and no cars can pass as there is no room to go around the bus, the pavement is in place for pedestrians. Cllr Pellatt said that Branscombe would also support the proposal. The Clerk is to write to Seaton Town Council to formally request the bus stop. The Clerk (who also Clerks for Branscombe PC) will also write a letter supporting the proposal on their behalf.

14.2 To discuss the Ashil Playpark Report and approve repairs: Most of the repairs have been completed by Cllr T Stevens, there are a couple of shackles that need to be replaced along with a landing mat at the bottom of the slide, Cllr T Stevens will sort out.

14.3 To receive an update from the Chair and the Clerk regarding the Community Pay Back Scheme: The Clerk and the Chair had a meeting with the facilitator of the scheme. It was agreed that they would clear the weeds from the Brook, clear areas on the Jubilee which the rebels were unable to reach and take the benches back to their workshop to refurbish and clear all the trees and shrubs at Townsend Coach Park. The work should be completed within three to four weeks.

Cllr K Stevens and another resident will supply drinks and biscuits to the workers. Clerk to Arrange the loan of a trailer at the Coach Park. The Parish Council will supply dumpy bags. The Parish Council will need to make a donation to the group, Cllr T Stevens proposed £100.00, seconded Cllr C Thompson, resolved all in favour.

14.4 To discuss the double yellow lines on Long Hill: Cllr C Thompson shared a proposal that she produced for Council, there was a discussion around the need for some parking to slow down the traffic, the possibility of having a disabled parking bay for a resident who holds a blue badge was also raised. There is a maximum vehicle width of 6ft on the road which is not always adhered to. Pinch points were suggested but access would still be needed for the bin lorry, ambulances and The fire engine. Council decided that it would be better to meet at Long Hill and take a look at the issues and possible resolutions to submit to Devon County Council.

14.6 To receive an update on the Clerks meeting with BERT (Beer Emergency Response Team): The Clerk had met with two members of BERT to discuss the risk assessment for training BERT members, and the completion of the emergency response plan, which requires Council input. Chris Khann from the Environment Agency has offered to come along to the June meeting with a short presentation, Council agreed this would be a good idea.

15. Events & Promotions

15.1 To discuss the New Years Eve fireworks: Cllr Richards explained that the fireworks were originally funded by a gentleman who lived in the village, this then passed to the Parish Council who at that time were given funding that could be used for the event, this is no longer the case and the fireworks should self-fund, not be funded from the precept, last year there was a loss of over £1K, which cannot continue to be met by the precept. Cllr T Stevens had shared an email with Councillors sharing the Health & Safety implications of putting on the display, including the need to have marshals and first aiders. It was decided that Cllr Thompson would produce a small write up to share on facebook asking residents for their input, do they still want the fireworks? would residents help on the night and with fundraising?

15.2 To receive an update on the D-Day cream tea, discuss invitations and advertising: Carole Arnold from the RBL shared the plan of the day and confirmed the numbers that the RBL had invited to the cream tea. The Clerk and several members of the Council will set up the Mariners Hall and prepare the cream tea. The Clerk will send an invitation to Seaton Tesco in the Community who had very kindly donated 150 cream teas and to Cllr Hartnell. The Scouts will be asked if they will serve the cream tea.

15.3 To discuss the Film Night for D Day: The Film night will start at 6pm and will cost £5.00 per person, Cllr Richards will arrange for the bar to be open.

15.4 To discuss the D-Day Beacon/Bonfire: Due to health and safety concerns Council decided to use the Beacon which will be set up on Charlies Yard.

16. Financial Report:

16.1 To approve the bank reconciliation to the end of April 2024: Documents were submitted to Council prior to the meeting, Council approved the reconciliation and there were no questions.

16.2 To receive the monthly Alpha software reports for April 2024: Documents were submitted To Council prior to the meeting, there were no questions.

16.3 To approve the schedule of payments for May 2024: Approved Cllr Richards, seconded Cllr K Stevens, resolved all in favour.

16.4 To receive an update on the year end audit and AGAR report: The Clerk confirmed that the Audit was finished and a draft report had been received, the AGAR has been completed and once the final audit report received within the next few days will be ready for approval and submitting at the June 2024 meeting.

17. Village design statement: Cllr T Stevens informed Council that the design statement is out of Date as it was finalised in 2006, so does need to be reviewed. The Clerk had contacted EDDC and they had suggested that an amended document be sent to them, if there are no significant changes the document would not have to go to public consultation. Council decided that the Planning Committee would review the document, amend and return to the Clerk to submit to The Planning Team at EDDC.

18. Correspondence – There were no queries/questions.

19. Date of next meeting: Wednesday 12th June 2024

Signed: Cllr M Richards

Date: