

5Beer Parish Council

The Parish Council Meeting was held on **Wednesday 14<sup>th</sup> February 2024**, copies of minutes and reports are available on request.

<b>Present:</b>	<b>Cllr M Richards</b>	<b>Cllr M Shobbrook</b>
	<b>Cllr L Reeve</b>	<b>Cllr K Stevens</b>
	<b>Cllr M Westlake</b>	<b>Cllr J Heath</b>
	<b>Cllr P Anderson</b>	<b>Cllr S Reeve</b>

**Minutes were taken by the Clerk: Mrs Nicky Ingarfield**

- 1. Apologies and reasons for absence:** Cllr T Stevens: work commitments.
- 2. Members to declare and interests they may have in agenda items that accord with the adopted code of conduct (NB this does not preclude any later declarations). To consider dispensation requests:** None were declared.
- 3. To agree any items to be dealt with after the public, including the press, have been excluded.** There were no such items.
- 4. Public Participation:** C Arnold was present but would be speaking under agenda item 8.
- 5. Police: To receive the report:** It was noted that there were no reported in crimes in the period.
- 6. To consider and approve the minutes of the Parish Council Meeting held on Wednesday 10<sup>th</sup> January 2024:** Council agreed they were an accurate record. Proposed Cllr K Stevens, seconded Cllr M Shobbrook, proposed all in favour.
- 7. EDDC and DCC Cllrs: To receive reports/consider matters for the attention of EDDC/DCC Reps:** There was no report from Cllr Hartnell. Cllr Heath reported that the tracking on the beach would be added to the existing track on the 22<sup>nd</sup> of February. Cllr Heath has joined the SEND committee at EDDC. Seaton hospital talks are ongoing. The renovation of the Jubilee playpark will start on the 19<sup>th</sup> of February. There are snagging items to be completed on Beach Court carpark, Louis Hayle has arranged for the works to be completed. Underleys work will begin at the end of February and maintenance on the Jubilee at the beginning of April. Beer cemetery has been cleared. Cllr Heath has emailed local Parish & Town Councils to see if any local Councillors would join a committee to set up a youth provision, possibly housed in Seaton hospital. Cllr Heath is writing a letter of complaint to SWW on behalf of Branscombe PC due to the seven reactive road closures of the road into Branscombe. Cllr Heath also attended a zoom meeting on the 1<sup>st</sup> Feb between EDDC and SWW regarding the multiple sewage leaks, SWW commented that they were listening to the concerns raised, Cllr Heath to chase the Peazan Flats services manager.

**8. To receive and update on the D Day celebrations from C Arnold and an update from the events co-ordinator:**

Carol began by clarifying that the D Day commemorations were this year on the 6<sup>th</sup> of June to commemorate the D-Day Landings in Normandy and that the 80th Anniversary of VE Day celebrations were next year (2025).

The Legion have been busy, a yomp has been arranged, for Saturday the 8<sup>th</sup> June. Five to eight Marines will undertake this along with the Vicar and his wife, this is not open to the public and will be covered by the Legions insurance, two members of the Council, Cllr K Stevens and Cllr L Reeve, will be at extraction points as first aiders for the yomp. The group will be stopping at 5 points along the way the start point is Ladram Bay. The yomp will then turn into a brimble where members of the public can join in once it leaves the coast path and walk to St Michaels Church for 2.30pm, for a service, there will be Devon & Dorset standard flags.

The Legion will then hand over to the Parish Council's events co-ordinator for the cream tea, which will be held in the Mariners Hall at 3pm, the event then comes under BPC, the hall will be decorated with sail flags, and D-Day music will be played, the film club may also put on a film for the evening. Donations will be asked for towards the cream tea to help to fund next year's event. The Legion are hoping to have a guest of honour, an RAF veteran from Teignmouth, unless he is invited to the Normandy commemoration. Carol has arranged PR for the event.

On VE Day, the 6<sup>th</sup> June, a proclamation will be read out at 8.15pm, the Legion are also hoping to have a bugler, Cllr Richards will be the standard bearer and also read a tribute at 9.15pm. The Parish Council need to organise the Beacon of light or a bonfire at 9.15pm the events co-ordinator/Council will speak to Nigel Groves and Rick Dormor regarding a beacon or a bonfire. The Church bells will also be rung at 6.30pm.

**9. Financial report**

**9.1 To approve the monthly bank reconciliation to the end of January 2024: Proposed Cllr Stevens, seconded Cllr S Reeve resolved all in favour.**

**9.2 To receive monthly Alpha software reports:** Council had no questions.

**9.3 To approve the schedule of payments for February 2024: Proposed Cllr Richards, seconded Cllr K Stevens, resolved all in favour.**

**9.4 To discuss the P3 funding for 2023/24 and 2024/24:** Council suggested speaking to the Parish Workman, Clerk to follow up with him.

**9.5 To discuss the request for a donation from Beer Horticultural Society:** Council agreed to match last year's donation of £300.00: **Proposed Cllr Shobbrook, seconded Cllr K Stevens all in favour.**

**9.6 To agree the proposal from the Finance and General Purpose committee for block bookings on the Jubilee:** The current charge per pitch is £25.00, F&GP suggested the amount stays the same meaning the whole Jubilee would be charged out at £175.00. **Proposed Cllr M Westlake, seconded Cllr S Reeve, all in favour.**

## **10. Policies & Procedures (all documents were circulated prior to the meeting)**

**10.1 To formally review the Beer Parish Council Complaint Procedures:** There were no changes to the policy, Council agreed it was still fit for purpose. **Proposed Cllr Richards, Seconded Cllr Westlake, all in favour.**

**10.2 To formally review the Beer Parish Council Code of Conduct:** There were no changes to the policy, Council agreed it was still fit for purpose. **Proposed Cllr Richards, Seconded Cllr Westlake, all in favour.**

**10.4 To formally review the Beer Parish Council's Financial Regulations for 2024:** There were no changes to the policy, Council agreed it was still fit for purpose. **Proposed Cllr K Stevens, Seconded Cllr Westlake, all in favour.**

**10.5 To formally accept the Beer Parish Councils Subject Access Request Policy:** Proposed Cllr Ruchards, Seconded Cllr K Stevens, all in favour.

**10.6 To formally accept the highlighted addition to Beer Parish Council's Standing Orders:** Proposed Cllr M Shobbrook, seconded Cllr Westlake, all in favour.

## **11. Environment & Community Portfolio**

**11.1 To discuss the request to apply for a new defibrillator to be positioned at the Mariners Hall and manage the upkeep:** Mariners Hall have confirmed that they are happy to have the defib placed on the external wall of the Hall. Councillors talked about training for the upkeep and checking of the machines, Clerk to email the previous Chair to arrange training. Clerk to apply for the free defibrillator, if unsuccessful the possibility of fundraising to purchase a new one will be discussed at a later date. **Proposed Cllr J Heath, seconded Cllr K Stevens, all in favour.**

**11.2 To discuss the condition of New Road:** This has been reported and EDDC they will be coming out to investigate.

**11.3 To discuss applying for listed building status for structures on the Jubilee:** All Councillors felt this was particularly important to protect the heritage of the village. Clerk to contact EDDC to move forward with this. **Proposed Cllr K Stevens, seconded Cllr M Westlake, all in favour.**

**11.4 To discuss the possibility of allotments at Little Hemphey:** Councillors discussed the proposal but felt that as the existing allotments are not being rented it would be unlikely that there would be any interest. Cllr K Stevens suggested the possibility of the space being used for composting. Cllr Westlake mentioned the development at Short Furlong which could mean that that services would be run through the area. Cllr Westlake suggested that as there would no longer be swings on the Jubilee possibly the land could be used for this? Cllr L Reeve to contact Clinton Estates to see if this could be something they would help with. No decision was made and will be discussed further at a later date.

**11.5 To discuss the clearing of the Cart Wash:** The Clerk has received a quote of £350.00. **Proposed Cllr L Stevens, seconded Cllr M Shobbrook, all in favour.**

**11.6 To discuss applying for a 20mph speed limit:** It was agreed by the whole Council that a 20mph speed limit should be in place. Cllr Shobbrook will complete the application and will offer for BPC to fund the signage. **Proposed Cllr J Heath, seconded by Cllr M Westlake, all in favour.**

**11.7 To confirm a meeting has been arranged with EDDC and Councillors to discuss the expectations for risk assessments:** a meeting has been arranged with EDDC for the 1<sup>st</sup> March at 2pm, Cllr Richards, Cllr T Stevens and the Clerk to attend. Cllr S Reeve will be on holiday, the group will feedback to him on his return.

**11.8 Cowerslea Lane:** This item had been discussed at a prior meeting, the Clerk has written several letters to the resident of the house next to the lane but has not received a response, the cost to residents is £300.00 a year to keep the hedge cut, Council agreed to remove the hedge. **Proposed Cllr Richards, Seconded Cllr K Stevens, proposed all in favour.**

**12. Asset Transfer**

Council acknowledged the document sent to them by Cllr T Stevens.

**13. Correspondence** – There were no queries/questions.

**14. To note date on next Tabletop Sales:** 23<sup>rd</sup> March 2024

**15. Date of next meeting:** Wednesday 13<sup>th</sup> March 2024

Signed: ..... Cllr M Richards

Date: .....