

## **Beer Parish Council**

The Parish Council Meeting was held on **Wednesday 10<sup>th</sup> January 2024**, copies of minutes and reports are available on request.

<b>Present:</b>	<b>Cllr M Richards</b>	<b>Cllr M Shobbrook</b>
	<b>Cllr L Reeve</b>	<b>Cllr K Stevens</b>
	<b>Cllr M Westlake</b>	<b>Cllr J Heath</b>
	<b>Cllr P Anderson</b>	<b>Cllr S Reeve</b>
	<b>Cllr T Stevens</b>	

- 1. Apologies and reasons for absence:** There were no apologies.
- 2. Members to declare and interests they may have in agenda items that accord with the adopted code of conduct (NB this does not preclude any later declarations). To consider dispensation requests:** None were declared.
- 3. To agree any items to be dealt with after the public, including the press, have been excluded.** There were no such items.
- 4. Public Participation:** A representative from Kompan, the playground company appointed by EDDC for the redevelopment of the Jubilee playground attended the meeting to show parents the design for the play area. The meeting was attended by a large group of parents from the village who watched the presentation. A spokesperson for the group read a letter that had been written to EDDC raising concerns about the safety, suitability, and consultation process for the area. A parent queried the December meeting minutes regarding Beer PC consulting with parents, the Clerk clarified that the Council had said they felt that parents should be consulted on the design by EDDC, not the Council as it is not a Parish Council project. Cllr Richards explained that the area is EDDC's land and that they were funding the project. EDDC and Kompan had met with three representatives from BPC the day before the order had to be submitted, so there was no consultation period. Due to a change in legislation the playground no longer meets the correct safety standards so cannot be replaced like for like, it would be likely that if this design did not go ahead the playpark would be closed (this had happened previously) and EDDC would fund a play park elsewhere in the area. Parents wanted to see swings and accessibility for disabled children, the site is challenging and swings will not fit under the new legislation. The South West Water pipes and access was also discussed. Council informed the parents that they will support the parents concerns with EDDC but that Beer Parish Council had no control over the area as it is not one of the villages assets. The Clerk asked the parents to send the letter they had previously sent to the Council email box so that this could be forwarded to EDDC stating that the Council supports the concerns raised. The parents felt that the redevelopment should be a phase 1 and that they would contact EDDC to see if they could fund raise for a more accessible area in the top part of the playground, being phase 2. Council reiterated that they would support the community with this project if EDDC approved it. Council informed all members of the public that there were currently two vacancies

on the Council and that they would welcome applications from the younger generations in the village, although many of the public felt that they did not have the time to commit, Council encouraged them to attend meetings in the future and speak in the public participation part of the meeting to raise any concern or share any feedback with regard to the village.

5. **To receive an update from the events co-ordinator:** The fireworks were very well attended, many visitors came from outside of the village, feedback was positive. The event raised in the region of £574.00, Clerk to bank and update Council with total figure at the next meeting. The Clerk had received an email from a resident who took part in the beach clean the following day who raised the amount of plastic that was left on the beach. The company responded to say the fireworks do not actually contain plastic but as the weather was so bad (it was heavy rain) it was probably the covers. The events co-ordinator and her family did complete a sweep of the beach and the Jubilee after the event, but it was wet and late. Council suggested that next year the collection buckets are put out at the end of August and can stay in place until the end of January. Events co-ordinator to arrange this for December 2024's firework display.

Clarification was sought regarding the payment from the Regatta committee, the events co-ordinator will work out the cost and email the Clerk to follow this up.

The events Co-ordinator job description was discussed along with elements of the role.

6. **Police: To receive the report:** It was noted that there were no reported in crimes in the period.
  7. **To consider and approve the minutes of the Parish Council Meeting held on Wednesday 13<sup>th</sup> December 2023:** Council agreed they were an accurate record.
  8. **EDDC and DCC Cllrs: To receive reports/consider matters for the attention of EDDC/DCC Reps:** Cllr Hartnell's report was sent to Councillors prior to the meeting, as he is on holiday. Cllr Heath had sent his report to Councillors prior to the meeting. Cllr Heath confirmed that he had been following up with EDDC regarding Peazan flats and would update council further once he received a reply.
9. **Financial report**
- 9.1 **To approve the monthly bank reconciliation to the end of December 2023: Proposed Cllr Richards, seconded Cllr K Stevens resolved all in favour. Bank reconciliation was checked against the bank statement and signed as the correct balance.**
  - 9.2 **To receive monthly Alpha software reports:** Council had no questions.
  - 9.3 **To approve the schedule of payments for January 2024:** Cllr Westlake queried whether Beer Village Forum were still in existence, Clerk was able to show the invoice to Councillors. Payments were approved **Proposed Cllr Heath, seconded Cllr T Stevens, all in favour.**

## 10. Policies & Procedures

**10.1 To formally approve the updated job description for the Events and Promotions Co-Ordinator:** Document was circulated prior to the meeting. **Proposed Cllr Shobbrook, seconded Cllr Westlake, proposed all in favour.**

**10.2 To formally adopt the Parish Councils Disciplinary & Grievance Policy and Procedures:** Document was circulated prior to the meeting. **Proposed Cllr Heath, seconded Cllr T Stevens, proposed all in favour.**

## **11. Environment & Community Portfolio**

**11.1 To discuss a possible one way system at Berry Hill:** Cllr Richards confirmed that he had completed a site visit with Cllr Hartnell and a representative for Devon Highways and advised that the one way system could not be put in place, but they would look into the possibility of a no right turn sign at the top of Berry Hill and a residents only sign at both ends of the road. Council to be updated when the Clerk received a reply. Cllr S Reeve commented that the hedges at the top of the hill.

**11.2 To discuss the weeds at Central Car Park:** Cllr Heath to follow this up with streetscene as this work was originally requested in October.

**11.3 To discuss fencing and the zip wire at Ashill play park:** Some of the Councillors met with parents at the play park, the handle needs replacing on the zip wire and the wire needs to be slightly longer, Cllr Richards to complete this. Clerk to obtain quotes for around 30ft of fencing and a gate and present to Council for discussion and approval.

**11.4 To address any public concerns regarding the Jubilee Play Park:** This item was covered in agenda item 4.

**11.5 To discuss and implement a Beer PC generic Health and Safety policy document to cover any events that the Council run or are run by a third party organisation on Beer PC property. This is to also to include event specific risk assessments and instructions to mitigate those risks.** Clerk to check DALC for templates and Cllr T Stevens & Cllr S Reeve will form a small working party to produce these documents to present to council.

**11.6 To discuss the Community Christmas Tree:** When the tree was installed last year it was really well supported, with residents using it like a memory tree and adding decorations. Council suggested the tree is advertised via Facebook, community groups and the school for Christmas 2024 and the Clerk will buy some decorations to start the tree off.

## **12. Asset Transfer**

**10.1 Council acknowledged that the Asset Transfer Interest Document was submitted to EDDC.** Cllr T Stevens confirmed that he is producing a list of financial questions to send to EDDC which he will share with Council once completed.

**13. Correspondence** – There were no queries/questions.

**14. To note date on next Tabletop Sales:** 23<sup>rd</sup> March 2024

**15. Date of next meeting:** Wednesday 14<sup>th</sup> February 2024.

Signed: ..... Cllr M Richards

Date: .....