

Beer Parish Council

The Parish Council Meeting was held on **Wednesday 11th October 2023**, copies of minutes and reports are available on request.

Present:	Cllr M Richards	Cllr M Shobbrook
	Cllr L Reeve	Cllr K Stevens
	Cllr M Westlake	
	Cllr T Stevens	

1. **Apologies and reasons for absence:** Apologies were received from Cllr S Reeve, Cllr J Heath & Cllr P Anderson - holidays.
2. **Members to declare and interests they may have in agenda items that accord with the adopted code of conduct (NB this does not preclude any later declarations). To consider dispensation requests:** None were declared.
3. **To agree any items to be dealt with after the public, including the press, have been excluded.** There were no such items.
4. **Public Participation:** A resident informed the Council of the arrangements for Remembrance parade and service. Members of the Council will attend and the event will be covered by the Parish Council's insurance.
5. **Police: To receive the report:** There were no reported in crimes in the period.
6. **To consider and approve the minutes of the Parish Council Meeting held on 13th September 2023:** Proposed by Cllr Richards, seconded by Cllr K Stevens, proposed all in favour.
7. **To meet Steve Shaw, Water Safety Advisor for advice on supporting Open Swimming in Beer:**

Steve gave Councillors a brief overview of common calls outs and engagement events that the RNLI are involved with. Seaton runs a 'Star Fish' campaign; visitors scan a QR code and are taken straight to Lyme Regis Harbour website, which gives tide times. Steve explained the costs involved for producing flyers and to update the website, based on Seaton's costs. Seaton received funding from South West Water: the Clerk will investigate this for Beer. A lockbox would be donated by the RNLI and Wild Swimming Groups would be give the access code. Steve will undertake a survey of the beach and report back to the Clerk.
8. **EDDC and DCC Cllrs: To receive reports/consider matters for the attention of EDDC/DCC Reps:**

Cllr Heath is on holiday and Cllr Hartnell was unable to attend the meeting. Cllr Hartnell had emailed the Clerk explaining that he was still working on the drains issue that was raised at last month's meeting. Central carpark has no lights, to be raised with Streetscene and Cllr Heath to follow up.

9. Financial report

9.1 To approve the monthly bank reconciliation to the end September 2023 and Chair to check and sign bank reconciliation:

Proposed Cllr Richards, seconded Cllr K Stevens resolved all in favour.

9.2 To receive monthly Alpha software reports: There were no questions.

9.3 To approve the schedule of payments for October 2023: All payments approved.

Council discussed the reimbursement of the cost of fuel for volunteers, Council agreed costs should be reimbursed: Proposed Cllr T Stevens, seconded Cllr Westlake, resolved all in favour.

9.4 To receive the 6 monthly budget report: The Clerk talked through the budget document, there were no questions.

10. Environment & Community Portfolio

10.1 To discuss and note the emails sent from Cllr Heath regarding Underleys: It was noted that Cllr Heath has been following this up.

10.2 To discuss the email from The Men's shed regarding the Beach Webcam and funding of a replacement: Council agreed that if the webcam needs replacing they would fund and make a donation to the Men's shed of £150.00. Proposed Cllr Shobbrook, Seconded Cllr K Stevens, proposed all in favour.

11. Assets & Property Portfolio

11.1 To discuss Bay 8 Parking at The Meadows: The previous resident who had rented the bay had received several parking fines, Council agreed that the space was too small for a vehicle and would no longer be used for cars but can be used for Motorcycle parking free of charge. Should another bay become vacant the resident will be offered first refusal for the bay. Cllr Shobbrook and the Clerk to look into the lease of land at Seaview Terrace with a view to removing this charge and charging for the parking bay only. Proposed Cllr Richards, seconded Cllr Westlake, resolved all in favour.

11.2 Circulation of all asset review documents and RA forms to Councillors: Cllr T Stevens to review the car parks and Cllr Richards to look at all other assets. Clerk to check RA's are still current and fit for purpose.

12. EDDC Asset Transfer

12.1: To receive any updates: Cllr J Heath to update the Council on his return from holiday. Underleys garages was discussed as being a positive asset transfer for the village, this would assist the traffic problems in the village.

13. Events and promotions

13.1 To receive the updated charging policy from the Events Coordinator: The document was updated and circulated prior to the meeting. The events Coordinator was unable to attend the Meeting and had emailed queries to the Clerk:

- Council fund the Christmas tree? This was agreed: Proposed Cllr K Stevens, Seconded Cllr M Richards, resolved all in favour.
- The coordinator was in the process of booking the New Year's Eve's fireworks.
- Job Descriptions: The Clerk is undertaking her CILCA training and will look at these as part of her course and will present to Council at the Finance and General Purpose meeting for consideration.

14. Correspondence – There were no queries/questions.

15. To note date on next Table top Sale: Saturday 21st October 2023, Cllr K Stevens and Cllr T Stevens to attend.

16. Date of next meeting: Full Council: Wednesday 8^h October at 7.00pm - Top room at the Mariners Hall.

Signed: Cllr M Richards

Date: