

Beer Parish Council

The Parish Council Meeting was held on **Wednesday 8th March 2023, 7.30pm at the Mariners' Hall.**

Copies of minutes and reports are available on request.

Present: Cllr R Dormor (Chair) Cllr A Brewer Cllr J Green Cllr M Richards
Cllr M Graham Cllr T Stevens Cllr J Pook Cllr J Heath
Cllr A Adkin Cllr S Greig

Minutes were taken by: Nicky Ingarfield – Clerk

In attendance: Kayleigh Westlake and three members of the public.

- 1. Apologies were received from:** Cllr E Molony – illness.

- 2. Members to declare any interests they may have in agenda items that accord with the adopted Code of Conduct (N.B. this does not preclude any later declarations) to consider dispensation requests:** None were declared.

- 3. Items to be dealt with after the public, including the press, have been excluded:**
There were no items.

- 4. Public Participation:**
A resident said they had found it difficult to sign up to volunteer for the Green Flag project. Cllr Green pointed the residents to the link shared on the BPC Facebook page.
A resident raised concerns regarding the meeting planned for all Councillors, she felt that the Council did not have all the information from EDDC – Council responded to this concern in point 11.2. The resident also raised concerns about whether the public meeting would have enough time allocated within in for residents to ask EDDC questions.
The resident also asked why there was never an item for 'Any Other Business' on the Agenda. Cllr Dormor explained that the agenda is set and sent out so that all Cllrs and the Public know exactly what is being discussed, enabling the public to attend and speak if they wished.

- 5. Police reports:** there were no logs on the police report.

- 6. Approval of minutes from 8th February 2023:**
Proposed by Cllr Brewer seconded by Cllr Graham resolved all in favour.

- 7. EDDC & DDC reports circulated prior to meeting:**
Cllr Hartnell had sent his reports prior to the meeting, Cllrs had no questions on the report.

Cllr Pook provided information regarding Council Tax, Beer has increased but is still low compared to other Parishes, Beer is £208.00, Broadclyst £315.00 and Colyton £210.00. The Asset Management Forum has been delayed and will take place next week, there will be more to update after this.

The nomination forms for EDDC are now available, Cllr Pook suggested that this be advertised via the Parish News to encourage residents to come forward. Cllr Pook no longer lives in the Parish. Cllr Pook informed Council he will stay and assist the Council while he can

but to be aware that if no one comes forward EDDC will appoint a Cllr, this may be someone who doesn't come from the village and is not independent.

8. Financial Report:

8.1 To approve the monthly bank reconciliation to the end of February 2023:

Proposed by Cllr Brewer seconded by Cllr Stevens resolved all in favour.

It was noted that Cllr Dormor had checked the Bank Reconciliation figures against the bank account and the figures agreed.

8.2 To receive the monthly alpha reports:

There were no questions on the reports.

8.3 To approve the schedule of payments for March 2023:

Proposed by Cllr Richards seconded by Cllr Graham all in favour.

8.4 Councillors noted the Asset Inspection Reports document:

There were no questions on the report.

8.5 To review insurance documents for 2023/24 and agree cover and accept the quote:

Proposed by Cllr Richards, seconded by Cllr Graham all in favour.

8.6 To discuss Beer Horticultural request re Patron/Sponsor of a class and agree a Donation:

Council agreed to support with a donation of £275.00. **Proposed by Cllr Pook, seconded by Cllr Graham all in favour.**

9. Environment & Community Portfolio:

9.1 To receive an update on the Traffic Survey:

Cllr Greig confirmed that he had sent an email to follow this up.

9.2 To receive an update on the clearance of the Jubilee by EDDC:

The commercial waste is still in on site, a lot of restorative work needs to take place, the pointing on the walls needs work as it's crumbling. Members of the Council and the Clerk walked around the site and the Clerk is arranging to meet a representative from EDDC at the Jubilee with Cllr Brewer so that EDDC can see the problems.

9.3 To receive an update on Jubilee Planting:

Cllr Green confirmed that this would be a long term project, which will be led by the Community. A lot of the work, to begin with, would not be suitable for Volunteers. Cllr Green will continue to work on this.

9.4 To receive an update on the Den at the Jubilee:

Cllr Adkin informed Cllrs that she had been approached by a resident who lives near the suggested alternative site at Little Hemphey, the resident has young children and is concerned about the noise. There is also a rat problem and there are concerns that this may worsen. Council agreed that the area would need to be monitored but emphasised that the area was always meant to be for the children.

Cllr Graham had spoken to the boys who had made the Den they are happy to use the area to hang out in and not build anything yet and see how it goes. Cllr Graham had also had a conversation with a resident who had also voiced concerns, but also stated that the young people need somewhere to go.

Cllr Pook reminded Council that the original S106 agreement was to build a open sided gazebo type structure, it hasn't happened due to the soak away,

the S106 money could be used for the original gazebo project, but not for an informal 'den'.

The boys who built the original den would like Cllr Heath to be included in the project moving forward, Cllr Heath confirmed he would like to be involved.

Cllr Graham stated that after the publicity the original den received in the press it was vandalised and they no longer used it.

Clerk to contact EDDC to arrange for it to be dismantled.

Cllr Pook confirmed that the Clerk can contact EDDC to ask for a breakdown of the S106 account, Cllr Pook will confirm the contact details with the Clerk.

9.5 To receive an update in the Food Share Scheme from Cllr Graham:

The scheme now has lots of storage at the back of the Mariners Hall and the first service has now taken place and was very well attended, it will continue to be operated out of the Mariners Hall.

10. Assets & Property Portfolio

10.1 To receive an update on the brook from the Environment Agency.

The environment agency email was sent to all Cllrs which confirmed that EDDC owned the land, therefore the Environment Agency does not maintain it. As the money to complete the works is already allocated and agreed Cllr Dormor will go ahead and arrange the works due to the risk of flash flooding.

10.2 To discuss the proposals for Townsend Coach Park.

Cllr Dormor explained that the Clerk had emailed the Bottleman and the Youth Hostel but had not received a reply and suggested postponement of this agenda item to the next full council meeting to enable the Clerk to chase up the feedback.

10.3 To approve the T&C's for Meadows and Townsend Parking:

Proposed by Cllr Heath, seconded by Cllr Adkin all in favour.

10.4 To discuss the removal of the Covid signs in the village:

Cllrs agreed they can all be removed, Cllr Dormor to arrange.

10.5 To discuss the Kayak Store for possible hire over the summer:

Cllr Pook informed Council that the store was paid for from a grant as they had received complaints that the beach was untidy with Kayaks lying around. The proposal was that BPC provide the storage and take over the management of the store but an agreement was never reached and the Council will need permission from EDDC to charge for storage. People can use the kayak store but must have a kayak licence from EDDC in place, they also leave kayaks there at their own risk.

Cllr Pook will forward the paperwork relating to the store to the Clerk and Cllr Dormor.

11. EDDC asset transfer

11.1 To receive and update on the EDDC Transfer:

Cllr Green had sent a report to Council prior to the meeting. There are still questions that need answering but it is unlikely that the working party will have answers to every question as some things are an unknown.

11.2 To receive and update on the date for the feedback meeting:

All councillors and the Clerk will attend a working group meeting on Wednesday 22nd March, at the Mariners Hall. Cllr Green felt that it was very important to hold the meeting before the elections as some Cllrs may not return. The working party had not completed as much due diligence as they would have liked, there are some holes in the information received but the Councillors who return will need to know how far the working party has progressed.

In reference to the query raised by the resident, this meeting is a working group meeting, not a Council Meeting.

12. Events & Promotions:

12.1 To receive an update on any dates:

Cllr Adkin confirmed that the plans for the Kings Coronation are going well, they are fundraising and looking into insurance for the event.

Historic events such as the fireworks are being worked on.

12.2 To receive an update on Beer Village Website:

Kayleigh has been unable to gain access due to passwords/user logins. Clerk to contact website provider to facilitate this for Kayleigh.

13. Correspondence:

Councillors noted all correspondence previously circulated.

14. To approve the Terms of Reference for the Staffing Committee & the updated

Privacy Notice: Documents were circulated prior to the meeting;

Staffing ToRs proposed by Cllr Brewer, seconded by Cllr Graham, resolved all in favour.

Updated Privacy Notice proposed by Cllr Stevens, seconded by Cllr Greig resolved all in favour.

15. To receive and update on the upcoming Council Elections:

Paper copies of the election packs were handed to Councillors for completion. Clerk to collect at the working group meeting on 22nd March and to book date to deliver to the EDDC office in Honiton.

Cllr Dormor informed the Council that Cllr Graham would not be standing in the upcoming elections and thanked her for all work she has done for the Council and for the Community.

Cllr Graham clarified that she will be more than happy to help with the Jubilee planting and will very much be involved in Community events.

16. Date of next meeting: Full Council, 7.30pm 12th April 2023

Meeting ended at 8.40pm.

Signed: Cllr R Dormor – Chair

Dated: