

Beer Parish Council

An Extraordinary Meeting of the Parish Council was held on **Wednesday 30 March 2022, 7.30pm** at the Mariners' Hall. Copies of minutes and reports are available on request.

Present: Cllr. G Pook (Chairman) Cllr. R Dormor Cllr. M Graham Cllr. J Green
Cllr. S Greig Cllr. E Molony Cllr. T Stevens Cllr. L Vine

In attendance: Annie Dallaway (Clerk), 3 members of the public

1. Apologies accepted by the Council: Cllr. A Adkin; Cllr. A Brewer; Cllr. D Clinch

2. Members to declare any interests they may have in agenda items: There were none declared.

3. Items to be dealt with after the public, including the press have been excluded: Council agreed that agenda item 7, Insurance renewal would be a Part B item due to the confidential nature of the business to be discussed.

4. Public participation: There were 3 members of the public in attendance at the meeting who all wished to observe the meeting.

5. Parish Clerk appointment

5.1 To approve appointment – the council resolved to appoint Jakki Henderson as the new Parish Clerk.

PROPOSED BY CLLR POOK, SECONDED BY CLLR DORMOR. RESOLVED. ALL IN FAVOUR

Jakki is an existing Parish Clerk in East Devon and is currently working towards the CiLCA qualification.

5.2 To agree NJC salary scale – the council approved the appointment at SCP 13 (LC1/2 SCP 13 – 19)

PROPOSED BY CLLR POOK, SECONDED BY CLLR DORMOR. RESOLVED. ALL IN FAVOUR

5.3 To agree induction/transition – the council agreed a two-month handover with induction and training to take place in April. Jakki will formally commence the salaried position in May.

6. 20mph speed limit proposal for Beer – to approve proposal for submission to DCC by 31 March 2022

The council resolved to submit a proposal for the whole of the village to be designated as a 20mph zone.

PROPOSED BY CLLR GRAHAM, SECONDED BY CLLR GREEN. RESOLVED. ALL IN FAVOUR

The Traffic Survey working group has made more detailed recommendations regarding the installation of vehicle actuated signage at the entry points to the village. Recommendations from the working group will be reviewed by council at the April meeting.

Clerk to submit proposal and contact DCC to clarify the process for the review and implementation of the 20mph speed limit proposals. **ACTION: CLERK**

PART B

Under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) will be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.

7. Insurance

7.1 To consider quotes and approve insurance arrangements for 2022/23

The Clerk has obtained two quotes and produced a summary report which was previously circulated to councillors. Council agreed to appoint Zurich as the insurers for Beer Parish Council for 2022/23.

PROPOSED BY CLLR DORMOR, SECONDED BY CLLR GRAHAM. RESOLVED. ALL IN FAVOUR

7.2 To review related correspondence

A member of the public has written direct to the Parish Council's existing insurance company making reference to confidential Parish Council business. Council agreed that the Clerk would advise the existing insurance broker and the existing insurance company not to respond to correspondence from the member of the public.

PROPOSED BY CLLR POOK, SECONDED BY CLLR GRAHAM. RESOLVED. ALL IN FAVOUR

The Chairman expressed concern that the member of the public had been privy to confidential information contained in council emails. The Chairman reminded councillors that to disclose information of a confidential nature is a breach of the Beer Parish Council Code of Conduct.

Date:

Chairman: