

BEER PARISH COUNCIL

Financial & General Purposes Committee - Annual Precept Meeting

Tuesday 20th December, 7.30pm

AGENDA

You are summoned to attend the **Finance & General Purposes committee meeting** that will be held on **Tuesday 20th December, 7.30pm at the Mariners' Hall**. The meeting will include a maximum of 15 minutes of public participation. Matters raised must be within the remit of the Parish Council. The public will not be allowed to speak at any other time during the meeting unless by pre-arrangement with the Clerk and Chairman.

1. Apologies
2. Declaration of interests/Granting of dispensation from restrictions on participation and voting regarding item 7
3. To agree items (6) to be dealt with after the public, including the press, have been excluded
4. Public participation
5. Review of fee income for 22/23:
 - 5.1 The Meadows parking bays T&C & permit fees
 - 5.2 Townsend Coach & Car Park T&C & permit fees
 - 5.3 Heritage Centre rent
 - 5.4 Sea View Terrace lease fee
 - 5.5 Charging schedule for events
 - 5.6 Approve event charges for holding events

Under the Public Bodies (Admission to Meetings) Act 1960 the public (including the press) to be excluded from the meeting for the next agenda item, due to the confidential nature of the items to be discussed.

6. General personnel issues review:
 - Pay & conditions (pension)
 - 6.1 Workman's pay - review
 - 6.2 Event Coordinator role – Approve hours
 - 6.3 Clerk's pay and hours – review & consider proposal
 - 6.4 Employment Contract – review
 - 6.5 Approve £500 for the Events and promotion portfolio to promote the village
7. Review draft budget for 2022/23 and recommend for approval at Full Council 12 January 2022 (to include precept):
 - 7.1 Consider recommendations for expenditure from Portfolio groups
 - 7.2 Recommend precept for 2022/23
 - 7.3 Confirm ear marked CIL money

8. Standing Orders/Financial Regulations review
9. Risk Management review:
 - 9.1 Review Business Risk Management Document
 - 9.2 Asset Risk Management Review Process
10. General Data Protection Review

Mrs Nicky Ingarfield
Clerk to Beer Parish Council

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