

Beer Parish Council

4 March 2022

To all Councillors

You are summoned to attend the **Parish Council meeting** that will be held on **Wednesday 9 March 2022, 7.30pm at the Mariners' Hall**. The meeting will include a maximum of 15 minutes of public participation. Matters raised must be within the remit of the Parish Council. The public will not be allowed to speak at any other time during the meeting unless by pre-arrangement with the Clerk and Chairman.

In order to comply with government guidelines and Mariners' Hall protocol regarding Covid 19 safety measures, public attendance at the meeting may be restricted. Members of the public are encouraged to contact the Clerk in advance if they wish to attend or speak at the meeting. Please note that the meeting will be recorded.

-----Agenda-----

NEWSLETTER – CLLR CLINCH

1. Apologies and reasons for absence
2. Members to declare any interests they may have in agenda items that accord with the adopted Code of Conduct. (N.B. this does not preclude any later declarations). To consider dispensation requests.
3. To agree any items to be dealt with after the public, including the press, have been excluded
4. Recording of meetings
 - 4.1 To note that the meeting will be recorded and that all recordings of council meetings will be destroyed once the minutes are approved
 - 4.2 To note that all Zoom recordings of council meetings from June 2020 to June 2021 will be destroyed and removed from the Parish Council Face Book page
5. Public Participation
6. Police – to receive monthly crime stats
7. To consider and approve:
 - 7.1 Minutes of the Parish Council meeting 12 Jan 2022
 - 7.2 Minutes of the Parish Council meeting 9 Feb 2022
8. EDDC and DCC Cllrs – to receive reports/consider matters for the attention of EDDC/DCC reps
9. Beer Community & Tourism Committee – to receive report
 - 9.1 To receive minutes from 2 March 2022 committee meeting and verbal report from Event Coordinator
 - 9.2 To receive the draft survey produced by Hemingway Design
10. Financial report
 - 10.1 To approve the bank reconciliation to the end February 2022 & receive Alpha software reports
 - 10.2 To approve the schedule of payments for March 2022 in accordance with Appendix A
 - 10.3 To approve additional 12 hours for Clerk for February £161.64 (March payroll)
 - 10.4 To note the NJC pay agreement for 2021/22 published March 2022 – Clerk and Workman salaries to be backdated to 1 April 2021

NB. Other payments may arise for approval at the meeting

 - 10.5 To review wording of 14.3 of Financial Regs (disposal of assets and consultation with electorate)

11. Health & Safety
 - 11.1 Insurance – to consider quote and approve insurance arrangements for 2022/23
 - 11.2 Asset register – to approve updated asset register
12. CIL – to receive an update re electrical installation on Jubilee
13. Parish Clerk recruitment – to receive an update
14. Parish Council website – to receive an update
15. Environment & Community Portfolio report – to receive report
 - 15.1 Traffic/parking survey – to receive an update
 - 15.2 20mph speed limit – to agree areas within village which would benefit and approve proposal to DCC
 - 15.3 Queen's Platinum Jubilee tree planting – to receive an update
16. Assets & Property Portfolio report – to receive report
 - 16.1 Ash Hill annual inspection – to receive an update
17. EDDC Asset Transfer – to receive report and update re revised draft Heads of Terms and Service Level Agreement
 - 17.1 To receive quotations to undertake a review and viability assessment of the AT proposal business plan
 - 17.2 To agree to commission a study as detailed in 17.1
18. Planning - to note the consultation responses from the Planning Committee Meeting on 9 February 2022
19. Correspondence - see Appendix B for full list of correspondence received
20. Date of next meeting:

Full Council Meeting Wed 13 April 2022, 7.30pm, Mariners' Hall
Parish Meeting tbc



Mrs Annie Dallaway
Clerk to Beer Parish Council

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