

Beer Parish Council

2nd May 2024

To all Councillors

You are summoned to attend the **Annual Council Meeting** that will be held at The Mariners Hall, Balcony Room, Beer, on **Wednesday 8th May at 7pm**. The meeting will include a maximum of 15 minutes of public participation. Matters raised must be within the remit of the Parish Council. The public will not be allowed to speak at any other time during the meeting unless by pre-arrangement with the Clerk and Chairman. Meetings are recorded to aid the production of the minutes and are deleted once no longer required.

Members of the public are advised to contact the Clerk in advance of the meeting if they wish to speak at the meeting.

-----Agenda-----

1. Election of the Chair as the first formal business of the meeting.
2. To receive the Declaration of Acceptance of Office from the Chairman.
3. Election of the Vice-Chair
4. To receive the Declaration of Acceptance of Office from the Vice-Chair
5. Apologies and reasons for absence.
6. Members to declare any interests they may have in agenda items that accord with the adopted Code of Conduct. (N.B. this does not preclude any later declarations). To consider dispensation requests.
7. To agree any items to be dealt with after the public, including the press, have been excluded.
8. Public Participation.
9. To consider and approve the minutes of the Parish Council Meeting held on 10th April 2024.
10. **Organisational Structure:**
 - 10.1 **Committee Structure:** to agree structure, Chair and membership of the Planning and Finance & General Purpose Committees.
 - 10.2 **Portfolio Structure:** to agree structure, lead members and membership of the Events & Promotions, Assets & Property and Environment & Community Portfolios.
 - 10.3 To agree working groups/areas of Council representation.
 - 10.4 To approve the updated Events & Promotions and Environment and Community Portfolio documents.
11. Review of Register of Member's Interests
12. EDDC and DCC Cllrs: to discuss reports already submitted and consider matters for the attention of EDDC/DCC Reps.

13. Police: To receive the report

14. Environment and Community Portfolio

14.1 To discuss Cllr Westlakes proposal for a new bus stop

14.2 To discuss the Ashill Play Park Report and approve repairs

14.3 To receive an update from the Chair/Clerk regarding the Community Payback Scheme

14.4 To discuss the double yellow lines on Long Hill

14.5 To discuss a defibrillator at The Mariners Hall

14.6 To receive an update on the Clerks meeting with BERT and a presentation at the June meeting by Chris Khan

15. Events and Promotions

15.1 To discuss the New Year's Eve Fireworks

15.2 To receive an update on the D Day cream tea, discuss invitations and advertising

15.3 To discuss the Film Night for D Day

15.4 To discuss the D Day beacon/bonfire

16. Financial report

16.1 To approve the monthly bank reconciliations to the end of April 2024

16.2 To receive monthly Alpha software reports for April 2024.

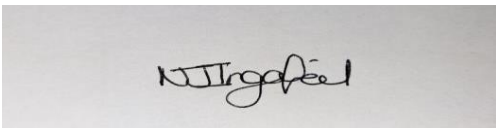
16.3 To approve the schedule of payments for May 2024 (please note this may be subject to change up to the day of the meeting).

16.4 To receive an update on the year end audit and AGAR report.

17. Village design statement: To discuss the Beer Village Design Statement and form a working party to update and submit to EDDC.

18. Correspondence – See word document for full list of correspondence.

19. Date of next meeting: Full Council: Wednesday 12th June 2024



Mrs Nicky Ingarfield

Clerk to Beer Parish Council

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