

## **Beer Parish Council**

5th September 2024

To all Councillors

You are summoned to attend the **Parish Council meeting** that will be held at The Mariners Hall, Balcony Room, Beer, on **Wednesday 11<sup>th</sup> September 2024 at 7pm**. The meeting will include a maximum of 15 minutes of public participation. Matters raised must be within the remit of the Parish Council. The public will not be allowed to speak at any other time during the meeting unless by pre-arrangement with the Clerk and Chairman. Meetings are recorded to aid the production of the minutes and are deleted once no longer required.

**Members of the public are advised to contact the Clerk in advance of the meeting if they wish to speak at the meeting.**

-----Agenda-----

Newsletter: Clerk

1. Apologies: To receive apologies and approve reasons for absence.
2. Members to declare any interests they may have in agenda items that accord with the adopted Code of Conduct. (N.B. this does not preclude any later declarations). To consider dispensation requests.
3. To agree any items to be dealt with after the public, including the press, have been excluded.
4. Public Participation.
5. To discussion the application to become a co-opted Councillor by Angela Smith, the discussion must take place without intervention from the candidate or public. Voting will be according to the statutory requirements, in that, a successful candidate must have received an absolute majority vote of those present and voting.
6. Police: to receive the report.
7. To consider and approve the minutes of the Parish Meeting on the 10<sup>th</sup> July 2024.
8. EDDC and DCC Cllrs: to discuss reports already submitted and consider matters for the attention of EDDC/DCC reps.

## **9.Events and Promotions:**

9.1: To receive an update on the summers Beer Eats events.

9.2: To receive an update on the Regatta.

## **10.Financial Report**

10.1: To approve the monthly bank reconciliations to the end of July & August 2024

10.2: To receive monthly Alpha software reports for July & August 2024.

10.3: To approve the schedule of payments paid in August and to be paid in September 2024 (please note this may be subject to change up to the day of the meeting). Where the certification of invoices is done as a batch, this shall include a statement by the RFO that all invoices listed have been 'examined, verified and certified' by the RFO. All invoices to be checked and initialled by the Chairman.

## **11.Policies & Procedures**

11.1: To adopt the new Grant Giving Policy which was shared with Council prior to the meeting.

11.2: To receive an update on the Gov.uk emails for all Councillors.

11.3: To discuss the BERT draft plan which was shared prior to the meeting.

11.4: To review and update the Environment & Community Terms of Reference.

11.5: To note the resignation of Peter Anderson and the submission of form cvp2 to the Monitoring Officer and display of note that the period during which any ten electors can give notice requiring an election to fill the vacancy will expire on the 19<sup>th</sup> day of September 2024.

11.6: To discuss the flood leaflet shared by the Emergency Planning and Business Continuity Officer and adapting for Beer parishoners.

## **12.Environment and Community Portfolio**

12.1: To receive an update on the works at the coach park completed by the community pay back scheme.

12.2: To discuss the overgrown hedges on New Road.

12.3: To discuss the Pavement Licence Application, shared with Council prior to the meeting.

12.4: To note that Council would like the covenants on properties put in place by Lord Clinton 100 years ago remain the same.

12.5: To note the hard work and dedication of Beer Horticultural Society who have produced such amazing displays.

13. To receive an update on the Parish Surgery from Cllr T Stevens.

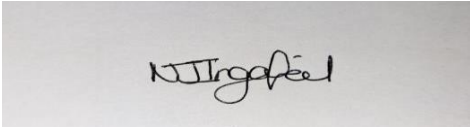
14. To receive any updates regarding the asset transfer.

15. **Correspondence** – See word document for full list of correspondence.

16. To note clerks' holidays: 16<sup>th</sup> to 20<sup>th</sup> September 2024 & 1<sup>st</sup> to 3<sup>rd</sup> October 2024.

17. To note next date of tabletop sale on October 12<sup>th</sup> 2024 and ask which Councillors can volunteer to attend.

**Date of next meeting:** Full Council: 9<sup>th</sup> October 2024

A rectangular box containing a handwritten signature in black ink. The signature appears to be 'Nicky Ingarfield'.

Mrs Nicky Ingarfield

Clerk to Beer Parish Council

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