

# **Beer Parish Council**

8th May 2025

To all Councillors

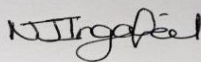
You are summoned to attend the **Annual Council Meeting** that will be held at The Mariners Hall, Balcony Room, Beer, on **Wednesday 14th May at 7pm**. The meeting will include a maximum of 15 minutes of public participation. Matters raised must be within the remit of the Parish Council. The public will not be allowed to speak at any other time during the meeting unless by pre-arrangement with the Clerk and Chairman. Meetings are recorded to aid the production of the minutes and are deleted once no longer required.

**Members of the public are advised to contact the Clerk in advance of the meeting if they wish to speak at the meeting.**

## **-----Agenda-----**

1. Election of the Chair as the first formal business of the meeting.
2. To receive the Declaration of Acceptance of Office from the Chairman.
3. Election of the Vice-Chair
4. To receive the Declaration of Acceptance of Office from the Vice-Chair
5. Apologies and reasons for absence.
6. Members to declare any interests they may have in agenda items that accord with the adopted Code of Conduct. (N.B. this does not preclude any later declarations). To consider dispensation requests.
7. To agree any items to be dealt with after the public, including the press, have been excluded.
8. Public Participation.
9. To consider and approve the minutes of the Parish Council Meeting held on 9<sup>th</sup> April 2025.
10. **Organisational Structure:**
  - 10.1 **Committee Structure:** to agree structure, Chair and membership of the Planning and Finance & General Purpose Committees.
  - 10.2 **Portfolio Structure:** to agree structure, lead members and membership of the Events & Promotions, Assets & Property and Environment & Community Portfolios.
  - 10.3 To review the Environment and Community Portfolio documents.
  - 10.4 To adopt the Standing orders updated by DALC
  - 10.5 To note the Clerks report on adopting The Power of Competence and agree whether to adopt the power.

11. Review of Register of Member's Interests
12. EDDC and DCC Cllrs: to discuss reports already submitted and consider matters for the attention of EDDC/DCC Reps.
13. **Police:** To receive the report
14. **Environment and Community Portfolio**
  - 14.1 To discuss the removal of the disabled parking bay opposite Woozies Deli.
  - 14.2 To discuss whether to take the proposed road changes on Common Lane to the Community.
  - 14.3 To discuss the response to DCC's email regarding Common Lane
  - 14.4 To discuss the further communication regarding the Repurposing of the Old Chapel.
15. **Events and Promotions**
  - 15.1 To receive an update on the first Beer Eats of the summer season
  - 15.2 To receive an update on the VE Day celebrations
16. **Financial report**
  - 16.1 To approve the monthly bank reconciliations to the end of April 2025
  - 16.2 To receive monthly Alpha software reports for April 2025.
  - 16.3 To approve the schedule of payments for May 2025 (please note this may be subject to change up to the day of the meeting).
  - 16.4 To receive an update on the year end audit and AGAR report.
  - 16.5 To discuss and approve the purchase of road closure signs.
17. **Correspondence** – See word document for full list of correspondence.
18. **Date of next meeting:** Full Council: Wednesday 11<sup>th</sup> June 2025



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