

BEER PARISH COUNCIL

To all Councillors

1 June 2022

You are summoned to attend the **Parish Council meeting** that will be held on **Wednesday 8th June 2022, 7.30pm at the Mariners' Hall**. The meeting will include a maximum of 15 minutes of public participation. Matters raised must be within the remit of the Parish Council. The public will not be allowed to speak at any other time during the meeting unless by pre-arrangement with the Clerk and Chairman.

In order to comply with government guidelines and Mariners' Hall protocol regarding Covid 19 safety measures, public attendance at the meeting may be restricted. Members of the public are encouraged to contact the Clerk in advance if they wish to attend or speak at the meeting. Please note that the meeting will be recorded.

-----Agenda-----

NEWSLETTER – CLLR Pook

- 1) Apologies and reasons for absence
- 2) Members to declare any interests they may have in agenda items that accord with the adopted Code of Conduct. (N.B. this does not preclude any later declarations). To consider dispensation requests.
- 3) To agree any items to be dealt with after the public, including the press, have been excluded
- 4) Public Participation
- 5) Police – to receive monthly crime stats
- 6) To consider and approve:
 - 6.1 Minutes of the Parish Council meeting 11 May 2022
- 7) EDDC and DCC Cllrs – to receive reports/consider matters for the attention of EDDC/DCC reps
- 8) Financial report
 - 8.1 To approve the bank reconciliation to the end May 2022 & receive Alpha software reports
 - 8.2 To approve the schedule of payments for June 2022 in accordance with Appendix A
 - 8.3 To approve further hours of training by A. Dallaway for Clerk induction on June payroll
 - 8.4 To consider recommendation and approve quote of church clock maintenance by new contractor
 - 8.5 To consider and approve membership costs of SLCC (The Society of Local Council Clerks)
 - 8.6 To approve new bank signatories: Cllrs Dormor, Green and Clerk and agree to keep on Cllr Pook, only removing previous Clerk once banking handover completed.

NB. Other payments may arise for approval at the meeting

- 9) Councillor vacancies - update and inform on process of recruitment
- 10) CIL – to review increase in quote for electrical installation on Jubilee
- 11) Events and Promotion report – to receive report
 - 11.1 To approve Terms of Reference
 - 11.2 To consider expanding on Beer Village Website advertising and increasing advertising rates.
 - 11.3 To consider projects for 2022/23
- 12) Environment & Community Portfolio report – to receive report
 - 12.1 Traffic/parking survey – to consider quote/next steps
- 13) Assets & Property Portfolio report – to receive report
 - 13.1 Overview of current assets and responsibilities
 - 13.2 Decide on new line manager for workman
 - 13.3 Update on maintenance schedule
- 10) EDDC Asset Transfer working group – to receive report and update
 - 14.1 To advise on viability quote
- 15) Planning - to note the consultation responses from the Planning Committee Meeting on 1 June 2022
- 16) To review Code of Conduct and Equality Policies
- 17) Correspondence - see Appendix B for full list of correspondence received
- 18) Date of next meetings: 13th July 2022 @ 7.30pm, Mariners’ Hall



Jakki Henderson
Clerk to Beer Parish Council

Contact: Mariners’ Hall, Fore Street, Beer, Devon EX12 3JB
01460 220738 clerk.beerparishcouncil@googlemail.com
www.beerparishcouncil.org.uk