

Beer Parish Council - Agenda

5th June 2025

To all Councillors

You are summoned to attend the **Parish Council meeting** that will be held at The Mariners Hall, Balcony Room, Beer, on **Wednesday 11th June 2025 at 7.00 pm**. The meeting will include a maximum of 15 minutes of public participation. Matters raised must be within the remit of the Parish Council. The public will not be allowed to speak at any other time during the meeting unless by pre-arrangement or it is deemed as appropriate by the Clerk and Chairman. Meetings are recorded to aid the production of the minutes and are deleted once no longer required.

Members of the public are advised to contact the Clerk in advance of the meeting if they wish to speak at the meeting.

-----Agenda-----

Newsletter: Cllr J Heath

1. To receive the declaration of acceptance of office and register of interests from Cllr Martin Richards to re-instate his position of Chair of the Parish Council.
2. Apologies: To receive apologies and approve reasons for absence.
3. Members to declare any interests they may have in agenda items that accord with the adopted Code of Conduct. (N.B. this does not preclude any later declarations). To consider dispensation requests.
4. To agree any items to be dealt with after the public, including the press, have been excluded.
5. To receive the declaration of acceptance of office and register of interests from Cllr Martin Richards to re-instate his position of Chair of the Parish Council.
6. Public Participation.
7. Police: Link to the police page shared prior to the meeting.

8. To consider and approve the minutes of the Annual Parish Meeting and the Parish Council Annual meeting on the 9th April 2025.
9. EDDC and DCC Cllrs: to discuss reports already submitted and consider matters for the attention of EDDC/DCC rep.

10. Financial Report

- 9.1: To approve the monthly bank reconciliations to the end of May 2025.
- 9.2: To receive monthly Alpha software reports for May 2025.
- 9.3: To approve the schedule of payments for June 2025 (please note this may be subject to change up to the day of the meeting). Where the certification of invoices is done as a batch, this shall include a statement by the RFO that all invoices listed have been 'examined, verified and certified' by the RFO. All invoices to be checked and initialled by the Chairman.
- 9.4: To note the provision of the exercise of public rights.
- 9.5: To note the internal auditors report.
- 9.6: To approve and sign the Annual Return Form for submission to the external auditor, PKF Littlejohn
- 9.7: To note the explanation of differences and bank reconciliation pro-forma for submission to PKF Littlejohn.

10.Environment and Community

- 10.1: To receive an update on the Common Lane Pedestrianisation, and agree on the communication to be sent to Clinton Estates.
- 10.2: To receive an update from Cllr Heath on the Coach Tourism.
- 10.3: To agree a response to the email regarding Broadband.
- 10.4: To receive an update on the Old Chapel, Beer.
- 10.5: To discuss the electricity substation fence at Townsend Coachpark.
- 10.6: To discuss the village website.
- 10.7: To discuss the Devon Communities Together email re affordable housing.

11.BERT: To discuss and agree the Beer Emergency Plan and proposed expenditure.

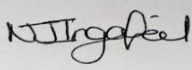
12.To produce a rota for Councillors to attend the Horticultural Tabletop Sale.

13.To receive an update on the Mariners Hall delegation of authority.

14.To receive an update on the Asset Transfer if any response received.

15. Correspondence – See word document for full list of correspondence.

Date of next meetings: Full Council Wednesday 9th July 2025.



Mrs Nicky Ingarfield

Clerk to Beer Parish Council

Contact: Mariners' Hall, Fore Street, Beer, Devon, EX12 3JB

Tel: 0781 452 1538

clerk@beer-pc.gov.uk

www.beerparishcouncil.org.uk