

BEER PARISH COUNCIL

To all Councillors

22nd September 2022

You are summoned to attend the **Parish Council meeting** that will be held on **Wednesday 28th September 2022, 7.30pm at the Mariners' Hall**. The meeting will include a maximum of 15 minutes of public participation. Matters raised must be within the remit of the Parish Council. The public will not be allowed to speak at any other time during the meeting unless by pre-arrangement with the Clerk and Chairman.

In order to comply with government guidelines and Mariners' Hall protocol regarding Covid 19 safety measures, public attendance at the meeting may be restricted. Members of the public are encouraged to contact the Clerk in advance if they wish to attend or speak at the meeting. Please note that the meeting will be recorded.

-----Agenda-----

NEWSLETTER – CLLR Stevens

- 1) Apologies and reasons for absence
- 2) Welcome our two new Councillors: Cllr J Heath and Cllr M Richards
- 3) To approve the appointment of the new Clerk
- 4) Members to declare any interests they may have in agenda items that accord with the adopted Code of Conduct. (N.B. this does not preclude any later declarations). To consider dispensation requests.
- 5) To agree any items to be dealt with after the public, including the press, have been excluded
- 6) Public Participation
- 7) Police – to receive monthly crime stats
- 8) To consider and approve the Minutes of the Parish Council meeting held on 13th July 2022 (previously circulated)
- 9) EDDC and DCC Cllrs – to receive reports/consider matters for the attention of EDDC/DCC reps
- 10) Financial report
 - 10.1 To approve the bank reconciliation to the end August 2022 & receive Alpha software reports
 - 10.2 To approve the schedule of payments for September 2022 in accordance with Appendix A
 - 10.3 A brief update on where we are financially as approaching 6 months
 - 10.4 To approve training for the new Clerk
 - 10.5 To approve 20hrs for Annie in October to help guide the new Clerk at £20/hr
NB. Other payments may arise for approval at the meeting

- 11) Events and Promotion report – to receive report
 - 11.1) To approve Terms of Reference
 - 11.2) To consider projects for 2022/23
- 12) Environment & Community Portfolio report – to receive report
 - 12.1) To consider projects for 2022/23
- 13) Assets & Property Portfolio report – to receive report
 - 13.1) Current assets and responsibilities - reassign in light of new Cllrs
 - 13.2 Volunteer to look into reviewing the parking at Coach car park, this includes whether we need to reduce 3 coach parking bays and whether there is demand for extra parking in the area
 - 13.3 Consider quotes to clear footpath back from Short furlong and to Little hemphay
 - 13.4 To agree annual hedge trimming along the footpath at Cowerse Lane and road hedge at Little Hemphay
- 14) EDDC Asset Transfer working group – to receive report
- 15) Planning - to note the consultation responses from the Planning Committee Meeting on 7th September 2022
 - 15.1 Additional committee members required
- 16) Expenses Policy and Sickness & Absence Policy - to review and adopt existing Beer PC policies.
- 17) Correspondence - see Appendix B for full list of correspondence received
- 18) Date of next meetings:
Full Council Meeting Wednesday 12th October 2022 @ 7.30pm,
Mariners' Hall

Meeting of Planning Committee to follow (see separate planning agenda)



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