

Beer Parish Council

The Parish Council Meeting was held on **Tuesday 14 January 2020** at the Mariners' Hall. Copies of minutes and reports are available on request.

Present: Cllr. D Clinch Cllr. W Dodd Cllr. R Dormor Cllr. H Follett
Cllr. M Richards Cllr. L Vine Cllr. M Westlake Cllr. T Wood

In attendance: A Dallaway (Clerk), DCC Cllr Martin Shaw

1. Apologies accepted by the Council: Cllr. M Graham (prior engagement); Cllr. G Pook (holiday) Cllr Vine, as Vice-Chair, agreed to Chair the meeting.

2. Declarations of Interest: There were none declared.

3. Items to be dealt with after the public, including the press have been excluded: There were none.

4. Public participation

There were no members of the public in attendance at the meeting.

5. Police report: There were no members of Devon & Cornwall Constabulary in attendance at the meeting but a report had been circulated which indicated three reported crimes for Beer in December, one public order offence and two drink driver offences.

6. Approval of minutes:

The minutes of the Parish Council Meeting held on the 3 December 2019 were approved and signed as a true record.

Matters arising:

3/12/2019/6 Recycling bins on beach – it was agreed to organise the installation of the new recycling bins for cardboard, foil and plastic in time for the Easter holidays. The Workman will clear the site to the East of the Heritage Centre. Recycling bins for glass will be an agenda item for February to review collection costs.

3/12/2019/10 Employment Contract – the contract is still in draft form pending approval of the recommendation from the Finance Committee see 8.3 below, regarding the allocation of additional scale points to employee pay bands. The Contract wording of 9.2 will need to be amended. Council noted that the contract must also accurately specify the work place of the Workman. **ACTION: CLERK**

7. EDDC and DCC Cllrs – to receive reports previously circulated

Cllr Pook, EDDC – no report available.

Cllr Shaw, DCC was in attendance at the meeting and had previously circulated a report - report noted. Cllr Shaw provided the following updates:

- Colyton Fire Station has been saved from closure during the recent round of Devon & Somerset Fire Service cuts.
- Seaton Area Health Matters has put forward a plan to buy the Seaton Hospital site and turn it into a 'health hub' for the community.

8. Financial report:

8.1 To approve the bank reconciliation to the end December 2019. RESOLVED. All in favour.

8.2 To approve the schedule of payments for January 2020 in accordance with Appendix A. The Council noted that payments would also be required to reimburse materials for CCT projects: rope handrail (£60.95) small noticeboards for promotion of events (£273.72). The Council resolved to approve the schedule of payments in accordance with Appendix A and the additional outstanding payments which are

agreed expenditure. Total payments of £5340.05 approved and signed by the Chairman. **RESOLVED. All in favour.**

8.3 To approve the minutes and recommendations from the Finance & General Purposes Committee Meeting held on 10 December 2019:

Council decided to approve the recommendations as a block. **Proposed by Cllr Richards, seconded by Cllr Westlake. RESOLVED. All in favour.**

8.4 To formally approve the precept figure for 2020/21

The Council approved the draft budget for 2020/21 to include a 5% increase in its precept figure for 2020/21, in order to enable the Council to meet its increasing costs - £20,768.64. **Proposed by Cllr Richards, seconded by Cllr Westlake. RESOLVED. All in favour.**

9. DCC Locality Fund – to consider application for depot maintenance

The Council agreed to submit an application for funding towards the replacement roof at the depot. **RESOLVED. All in favour. ACTION: CLERK**

10. Website review – to consider new accessibility legislation and approve budget as necessary

The government is introducing new accessibility legislation for websites to help ensure that the content and design is accessible to as many people as possible. A quote of £800 has been received to create a new Parish Council website which is compliant with the legislation. The Clerk will research this matter further and provide an update at the February meeting. **ACTION: CLERK**

11. Memorial Play Park renovations – to receive an update

Councillors have met with South West Water representatives on site. As the play park sits on an underground pumping station, SWW has agreed to commission a sewer survey to establish the condition, depth and function of the sewers. This technical information will help to inform the Council's renovation plans as it will directly impact the installation of any new play equipment. A further update will be available at the February meeting.

12. s106 play and sport funding allocation – to receive a verbal update from the Working Group.

Play funding

Cllr Vine will make arrangements to consult further with primary school children to ensure that the alternative proposal for football provision is what the children want. Council agreed that it was not possible to proceed further with sports or play proposals until this additional consultation takes place.

13. Parish Council surgery – to receive report

The Clerk will circulate a new schedule of dates for Parish Council surgeries.

14. Environment & Community Portfolio Report – to receive the report (previously circulated)

14.1 Clinton Devon Estates ELMS land management scheme (Beer trial) - to receive an update.

Cllr Pook attended the first (ELMS) Partnership Meeting on 18 December and the Parish Council will continue to act as a stakeholder in this initiative.

14.2 Underleys parking – to review proposal re double yellow lines & parking provision.

Cllr Westlake, on behalf of the Environment Portfolio, presented a proposal (previously circulated) for changes to the double yellow lines and improved parking provision in Underleys. Opinion was divided regarding the benefits of the proposals and it was agreed to carry out further research into options to create more off-road parking in Underleys and West Underleys. Councillors stressed the importance of public consultation regarding any proposed changes. This will be an agenda item at the February meeting.

ACTION: CLLR WESTLAKE

15. Assets & Property Portfolio Report – to receive the report (previously circulated)

15.1 Depot maintenance – to agree work programme

Replacement doors – two quotes received in line with Financial Regulations.

Council agreed to accept the quote from Jon Proudfoot for £1765.50 (work to be carried out before the end of the financial year).

Replacement roof – three quotes received in line with Financial Regulations.

Council agreed to accept the quote from John Selway £2561 plus VAT (subject to clarification of the asbestos removal).

15.2 Ash Hill tree work – to agree work programme

The EDDC Tree Officer is going to inspect the Ash die back in some of the trees and we will receive quotes for tree works as appropriate. **ACTION: CLLR DORMOR**

16. EDDC asset transfer – to receive an update

Negotiations with EDDC are on-going regarding the agreement of terms for the transfer of assets to the Parish Council. The transfer should be completed by 31 March 2020.

17. Beer Coastal Community Team – to receive the reports (previously circulated)

17.1 CCT Chair and Village Manager reports - noted. The Village Manager also provided a website and SEO report.

Council paid tribute to Karin Frewin, Village Manager for her hard work organising the very successful Fire Work display on New Year’s Eve.

17.2 To agree capital expenditure for 2019/2020

The remaining capital budget has to be spent by 31 March 2020. £1K has been allocated to the replacement doors at the depot to provide secure storage for the CCT equipment. Council suggested that the remaining capital could be used for the Kayak storage on the beach. Cllr Follett will propose final plans for capital expenditure at the January CCT meeting.

18. Planning consultation responses

The Parish Council noted the planning consultation responses from the Planning Meeting on 3 December 2019 and 8 January 2020.

19. Correspondence/Literature: As on Appendix B.

The Parish Council noted correspondence received.

The meeting closed at 8.50pm.

Date of next Parish Council meeting: Tuesday 4 February 2020

Date: Chairman: