

Beer Parish Council

The Parish Council Meeting was held on **Tuesday 5 March 2019** at the Mariners' Hall. Copies of minutes and reports are available on request.

Present: Cllr. W Dodd Cllr. R Dormor Cllr. M Graham Cllr. M Green
 Cllr. U Makepeace Cllr. G Pook Cllr. L Vine Cllr. T Wood

In attendance: A Dallaway (Clerk), Cllr Martin Shaw (DCC)

1. Apologies accepted by the Council: None received.

2. Declarations of Interest: Cllr Makepeace declared an interest in agenda item 10 as she is the Chairman of the Horticultural Society.

3. Items to be dealt with after the public, including the press have been excluded: Council agreed that there were none.

4. Public participation: There was one member of public in attendance who wished to observe the meeting.

5. Police report: There were no members of Devon & Cornwall Constabulary in attendance at the meeting but a report had been previously circulated. There were two recorded crimes for February 2019, one sheep worrying and one theft of vehicle wheels.

6. Approval of minutes: The minutes of the Parish Council Meeting held on the 12 February 2019 were approved and signed as a true record.

Matters arising:

12/02/2019/6 Amendment to s106 agreement for Short Furlong. Cllr Pook advised that it is now confirmed that BPC, EDDC and English Rural Housing will all pay an equal proportion of the legal fees associated with the amendment of the s106 agreement for Short Furlong.

12/02/2019/13 The Clerk is still liaising with EDDC regarding a replacement sign for Highfield Terrace.

7. Reports – Chairman, Clerk

Chairman's Report:

- The Chairman provided an update regarding the proposed Memorial Avenue of trees in Beer Head Car Park. The planning application will be submitted on behalf of Beer Parish Council. Cllr Pook highlighted the importance of the recreational space being accessible for walking festivals and other suitable events in this location.

Clerk's Report:

- The Annual Parish Meeting will take place on 9 April 2019. A discussion took place regarding guest speakers – the Clerk will contact DCC Highways in the first instance to request a representative to provide an overview of highways matters in the Eastern Area. **ACTION: CLERK**
- Council agreed new benches for the Jubilee (funding allocated) opposite the Memorial Play Area. **ACTION: CLERK**
- Nomination packs are now available from the Clerk for the elections on 2 May. Nomination papers must be delivered by hand to the EDDC Returning Officer between 25 March 2019 and 3 April 2019.

8. EDDC and DCC Cllrs - to receive reports/consider matters for attention

Cllr Shaw, DCC provided a written report which had previously been circulated to councillors.

- A decision was taken at the DCC Council meeting in February to increase Council Tax for 2019/20 the maximum amount possible without the need to go to referendum.

Cllr Pook, EDDC raised the following matters:

- A decision was taken at the EDDC Full Council meeting in February to increase Council Tax for 2019/20 the maximum amount possible without the need to go to referendum.

Cllr Shaw left the meeting

9. Financial report:

i) The Council approved the bank reconciliation to the end of February 2019.

ii) Cheques required:

001884	£4	Bradfords Building Supplies Ltd
001885	£901.54	Came & Company (annual insurance premium)

RESOLVED: THE COUNCIL RESOLVED TO APPROVE THE CHEQUES LISTED ABOVE AND THE FOLLOWING ADDITIONAL CHEQUES: 001886 £750 KARIN FREWIN (VILLAGE MANAGER CONTRACT FEB), 001887 £100 KARIN FREWIN (CCT CONTRACT FINAL) AND 001888 £39.98 TREVOR WOOD (TO REIMBURSE WORKMAN OVERALLS).

7.45pm Cllr Makepeace declared an interest (Chairman of the Horticultural Society) and left the meeting for the next agenda item

10. Beer Horticultural Society – to consider request for donation

A letter has been received from the Horticultural Society requesting a donation towards the cost of plants. The Council agreed a donation of £200. It was noted that the Horticultural Society has in the past made donations towards other community projects but that the Parish Council donation will be used strictly for the purchase of plants.

RESOLVED: THE COUNCIL RESOLVED TO APPROVE A DONATION OF £200 TOWARDS THE COST OF PLANTS.

11. s106 play and sport funding allocation – to receive an update

There is £12,093.51 available to spend on play provision, £11,812.60 available to spend on sports provision and £2,348.76 available to spend on generic open space projects. Expenditure is subject to public consultation. Suggestions to date include a swing/climbing frame for the recreational space at Beer Head Car Park and a kayak storage facility on the beach. The Clerk will liaise with EDDC officers regarding process. This will be an agenda item at the April meeting. **ACTION: CLERK**

12. Health & Safety

i) Insurance – to approve insurance arrangements for 2019/20

The Council approved the annual insurance premium of £901.54 for Came & Company (3-year long term agreement).

ii) Asset Register - to approve the updated Asset Register

The Council approved the updated Asset Register with an updated replacement value for the Workman's Store and all other assets subject to index linking (4% increase). Cllr Wood will organise replacement doors for the Workman's Store. **ACTION: CLLR WOOD**

13. Parish Council surgery – to receive report

A surgery took place 2 March as part of the Horticultural Society Table Top Sale. Matters raised include:

- Hedge over-hanging the path in The Meadows – the Council will contact the property owner.
- Hedges over-hanging the paths in Starre Bank – Cllr Pook will obtain the appropriate plans to establish property owners. **ACTION: CLLR POOK**
- Youths racing cars in Beer Head Car Park – the Clerk will notify the police again.

- Concern expressed regarding school children crossing from the footpath from Bar Line to Mare Lane. Cllr Wood will review the site and re-do white lines and silhouettes as necessary. **ACTION: CLLR WOOD**

The next surgery is scheduled for 4 May.

14. Environment Report – to receive an update and discuss community engagement initiatives

- **Jubilee** – the installation of the down pipe at the Self Shelter has been delayed due to technical problems. A significant leak in the Memorial Gardens has been successfully repaired.
- **Cemetery wall** – the contractors have re-laid the loose capping stones but further work is required.
- **Short Furlong to Little Hemphay footpath** – the contractor has cut back the over-grown hedge.

15. EDDC asset transfer – to receive an update

Cllr Pook advised that the report will go to EDDC Cabinet in April 2019 to approve the transfer of the Jubilee including the play park, the toilets, Charlie’s Yard, the recreational area in Beer Head Car Park and the open space at Starre Bank. Although the beach will remain under EDDC ownership, it is anticipated that the Parish Council will be able to manage outdoor events on the East end of the beach.

16. Beer Coastal Community Team – to receive an update from the Steering Group

- Draft fee structure for events/hire of asset space – the Council gave preliminary approval for the draft proposal provided by Karin Frewin, the Village Manager. This will be an agenda item in April for formal approval.
- The CCT wishes to purchase 6 – 10 gazebos for events. Karin will obtain the necessary quotes. The Council was supportive of this purchase and highlighted the need for an established protocol for the use/hire of the gazebos.

17. Planning:

Minutes from the Planning Committee meeting held on 12 February 2019 are available on the website.

The Council noted the planning consultation responses.

18. Parish Council portfolio reports/reports from representatives on other bodies:

- Cllr Graham advised that she was the new Chairman of the Mariners’ Hall Committee.
- Cllr Makepeace reported that the Britain in Bloom conference will be held at the Mariners’ Hall in Beer next year. Also, a representative from the BLUE Campaign “re-wilding Britain”, will be visiting Beer in the Autumn.

19. Correspondence/Literature: As on Appendix A.

The meeting closed at 8.35pm.

Date of next Parish Council meeting: Annual Parish Meeting and monthly Parish Council Meeting Tuesday 9 April 2019

Date:

Chairman: