

Beer Parish Council

The Parish Council Meeting was held on **Tuesday 3 December 2019** at the Mariners' Hall. Copies of minutes and reports are available on request.

Present: Cllr. D Clinch Cllr. W Dodd Cllr. R Dormor Cllr. H Follett
 Cllr. M Graham Cllr. G Pook (Chair) Cllr. L Vine Cllr. M Westlake Cllr. T Wood

In attendance: A Dallaway (Clerk), K Hale (Workman), one member of the public

1. Apologies accepted by the Council: Cllr. M Richards (work); DCC Cllr Martin Shaw

2. Declarations of Interest: There were none declared.

3. Items to be dealt with after the public, including the press have been excluded: There were none.

4. Public participation

There was one member of the public in attendance who wished to observe the meeting.

5. Police report: There were no members of Devon & Cornwall Constabulary in attendance at the meeting but a report had been circulated which indicated five reported crimes for Beer in November, two theft from a motor vehicle, one burglary of a dwelling, one criminal damage to property and one common assault.

6. Approval of minutes:

The minutes of the Parish Council Meeting held on the 5 November 2019 were approved and signed as a true record.

Matters arising:

5/11/2019/7 Recycling bins on beach – the Workman will clear the site to the East of the Heritage Centre to accommodate the new recycling bins for cardboard, foil and plastic.

5/11/2019/15 Cowerslea Way signage – the Workman will cut back the hedge to ensure the existing signs are visible. Cllr Wood and Mike Green will re-spray the walking man logo and Mike Green will make a new fingerpost directing walkers to Seaton Hole. **ACTION: CLLR WOOD**

7. EDDC and DCC Cllrs – to receive reports previously circulated

Cllr Pook, EDDC – report noted.

Cllr Shaw, DCC was not in attendance at the meeting but his report had been previously circulated - report noted.

- Re-surfacing in Mare Lane has now been carried out.
- The Council noted that funding is still available from the DCC Locality Fund.

At the Chairman's discretion, agenda item 15 was brought forward to enable the Workman, Kevin Hale to provide feedback about maintenance proposals for the depot in Clapps Lane.

15. Assets & Property Portfolio Report – to receive the report (previously circulated)

15.1 Depot maintenance. The report summarises the quotes received for the proposed maintenance projects at the depot – installation of replacement doors, installation of new roof (removal of existing asbestos roof) and provision of upgrade to the electrics. Cllr Pook highlighted the importance of the Council being clear whether the depot was primarily a storage facility or a workplace as this will impact upon the Council's responsibilities in line with HSE guidance. Cllr Pook also highlighted the Council's responsibility to maintain this asset and provide a functional facility for the Workman within the resources available. Cllr Dormor will organise an Assets & Property working group to consider these issues, review the quotes and make a proposal of works to the Finance Committee on 10 December for final approval at the Council meeting in January. Kevin Hale reported that he considered the

repair/replacement of the roof to be the greatest priority as the existing roof leaks. Kevin will be included in the working group discussions. **ACTION: CLLR DORMOR**

15.2 Ash Hill tree work. The report also includes proposals for tree works at Ash Hill play area - removal of the ash trees, removal of ivy on the beech tree and trimming of hedge row. The Council agreed that the priority was the removal of the ash trees which have dieback. Cllr Dormor to liaise with the contractor to clarify tree works needed and obtain costings in preparation for Finance Committee on 10 December. **ACTION: CLLR DORMOR**

8. Financial report:

8.1 To approve the bank reconciliation to the end November 2019. RESOLVED. All in favour.

8.2 To approve the schedule of payments for December 2019 in accordance with Appendix A

Total payments of £3938.88 approved and signed by the Chairman. The Council noted that a payment would also be required for T Hoare for grass cutting at Ash Hill (£38). The council resolved to approve the schedule of payments in accordance with Appendix A and the additional outstanding payment which is agreed expenditure. **RESOLVED. All in favour**

9. DCC Locality Fund – to consider application for depot maintenance

The Council expressed support for an application for funding towards the maintenance works at the depot. The Finance Committee will consider this matter and will make a recommendation to the Council in January.

10. Sickness Absence, Expenses & Equal Opportunities – to consider adoption of draft policies

The Council resolved to adopt the Sickness Absence policy, the Expenses policy and the Equal Opportunities policy, which comply with the 2015 ACAS Code of Practice. **RESOLVED. All in favour.** The Employment Contract is now ready to be issued to the Clerk and the Workman. **ACTION: CLERK**

11. Memorial Play Park – to receive an update

The Play Inspector has reviewed the technical drawings for the play park proposals and advised that more detailed information is required regarding the subsurface services. Cllr Pook will obtain more detailed plans from SWW and organise a site meeting to clarify restrictions regarding the installation of the proposed play equipment. **ACTION: CLLR POOK**

The first meeting of the working group will be scheduled in the New Year.

12. s106 play and sport funding allocation – to receive a verbal update from the Working Group.

Play funding

EDDC officers have carried out further public consultation with the primary school children to decide on play equipment for Ash Hill play area. The children have prioritised the following:

1. Bouncing, in particular a ground level trampoline.
2. Sliding, in particular a zip wire.
3. Climbing, in particular a climbing wall or rope climbing witch's hat.
4. There were also a significant number of requests for monkey bars and multiple flat swings.

Council agreed that it was not possible to proceed further with play proposals as we will not know how much space will be available on the upper tier of Ash Hill play area until we have clarified the sports provision.

Council gave approval for the removal of the concrete table tennis table. **RESOLVED. All in favour**

Sport funding

Ash Hill football provision – the EDDC technical officer has advised that there is insufficient space for two netted goals. Council agreed to go back to the primary school children to ensure that the alternative proposal for football provision is what the children want. **ACTION: CLLR VINE**

Kayak storage on the beach – EDDC officers have provided a quote for kayak storage on the beach.

Council agreed that it was not possible to proceed further with sports proposals until we have clarified the proposal for football provision. It may be that there is insufficient funding for both sports projects and further public consultation may be necessary to prioritise sports projects.

13. Parish Council surgery – to receive report

A Parish Council surgery took place on 23 November 2019 – items raised have been included in the Environment Portfolio report.

14. Environment & Community Portfolio Report – to receive the report (previously circulated)

14.1 Primary Environmental Mission Statement for Beer – to review draft previously circulated.

Cllr Dodd presented the draft Statement which Council resolved to approve. **RESOLVED. All in favour.** Cllr Dodd will liaise with interested parties to organise a working group to progress this initiative. **ACTION: CLLR DODD**

14.2 Clinton Devon Estates ELMS land management scheme (Beer trial) - to receive an update.

CDE will be holding an Environmental Land Management Scheme (ELMS) Partnership Meeting on 18 December and the Parish Council has been invited to be a stakeholder. A representative from the Parish Council will attend.

14.3 PSPO Consultation (EDDC 3-year review of Dog Control orders) – to agree response.

The Parish Council reviewed the existing dog control orders for Beer and agreed that they were happy with the areas covered and the restrictions imposed. However, in line with feedback from local residents, the Parish Council agreed that the signage needs to be clearer and more obvious, ideally using maps to illustrate the restrictions. The Parish Council suggests a sign at the top of Sea Hill and a sign at the top of the pathway leading from the Jubilee to the East beach. The Clerk will respond formally to EDDC.

ACTION: CLERK

14.4 Underleys parking – to review proposal re double yellow lines & parking provision.

Cllr Westlake presented a proposal (previously circulated) for changes to the double yellow lines and improved parking provision in Underleys. The proposals aim to provide more off-road parking, improved safety for pedestrians and better access for the heavy vehicles and wide loads which use this route. Council highlighted the importance of public consultation regarding any proposed changes and it was agreed that the Environment Portfolio would produce a draft consultation document for approval at the Council meeting in January. **ACTION: CLLR WESTLAKE**

15. Assets & Property Portfolio Report – to receive the report (previously circulated)

This agenda item was brought forward at the discretion of the Chairman – see above.

16. EDDC asset transfer – to receive an update

Negotiations with EDDC are on-going regarding the agreement of terms for the transfer of assets to the Parish Council. The transfer should be completed by 31 March 2020.

17. Beer Coastal Community Team – to receive the reports (previously circulated)

17.1 CCT Chair and Village Manager reports - noted. Cllr Follett to liaise with Cllr Vine regarding posting future CCT agendas on the Parish Council FB page.

18. Planning consultation responses

The Parish Council noted the planning consultation responses from the Planning Meeting on 19 November.

19. Correspondence/Literature: As on Appendix B.

The Parish Council noted correspondence received.

The meeting closed at 8.55pm.

Date of next Parish Council meeting: Tuesday 14 January 2020

Date:

Chairman: