

## Beer Parish Council

The Parish Council Meeting was held remotely on **Tuesday 1 December 2020, 7pm** using Zoom video conferencing. The meeting was livestreamed to Beer Parish Council Face Book page. Copies of minutes and reports are available on request.

**Present:** Cllr. G Pook (Chairman)                      Cllr. D Clinch                      Cllr. A Cobbold                      Cllr. W Dodd  
                    Cllr. R Dormor                                      Cllr. M Graham

**In attendance:** A Dallaway (Clerk); Cllr Martin Shaw (DCC), Chris Pickles (Mariners' Hall representative)

**1. Apologies accepted by the Council:** Cllr. J Boulton (work commitments), Cllr. L Reeve (personal commitments), Cllr. M Richards (work commitments), Cllr. L Vine (maternity leave), Cllr M Westlake (technical difficulties joining the meeting)

**2. Declarations of Interest:** Cllr Graham declared a non-pecuniary interest in agenda item 9 as she is Chair of the Mariners' Hall Management Committee (Parish Council representative).

**3. Items to be dealt with after the public, including the press have been excluded:** There were none.

### 4. Public participation

A letter had been received from a member of the public, Mike Green regarding the proposed transfer of assets from EDDC. Mike Green had requested that his letter be read out at the Council meeting. Council agreed that the letter would be read out by the Clerk preceding agenda item 13.

Chris Pickles was in attendance at the remote meeting to speak on behalf of the Mariners' Hall Management Committee. At the Chairman's discretion, it was agreed to bring agenda item 9 forward.

### 9. Mariners' Hall – to receive an update re changes to the Delegation of Authority document

Beer Parish Council is the sole Trustee of the Mariners' Hall which exists as a registered charity. The Council has appointed the Mariners' Hall Management Committee to manage the hall on a day-to-day basis and to help fulfil its responsibilities as a charity – the terms of this arrangement are included in a Delegation of Authority document.

Chris Pickles, Management Committee Member reported that the Management Committee found the wording of the existing Delegation of Authority document difficult to interpret and wished to amend it for clarity of understanding. Chris Pickles has produced a revised draft of the document for Parish Council consideration.

Chris also advised that the Management Committee wished to increase the number of commercial bookings in a year to support the viability of the hall. In the original Delegation of Authority document, commercial bookings are restricted by number and divided by season.

Cllr Pook thanked Chris for attending the remote meeting to provide the report. Council will consider the revised draft of the Delegation of Authority and discuss further at the January Parish Council meeting.

*Chris Pickles left the meeting.*

### 5. Police – to receive the report

A police report had been previously circulated which indicated 2 reported crimes for November 2020 – one burglary of a dwelling and one criminal damage.

## 6. Approval of minutes:

The minutes of the Parish Council Meeting held on the 3 November 2020 were approved as an accurate record. **RESOLVED. ALL IN FAVOUR.**

### Matters arising:

**3/11/2020/6** Chris Kahn, Environment Agency Flood Resilience Officer will attend a Parish Council meeting in the New Year to provide further information about local flood management schemes.

## 7. EDDC and DCC Cllr reports

**DCC** Cllr Shaw provided a monthly report which had been previously circulated.

**EDDC** Cllr Pook provided a verbal monthly report.

There were no matters for discussion.

*Cllr Shaw left the meeting.*

## 8. Financial report

**8.1 to approve the bank reconciliation to the end October 2020 and receive Alpha software reports. RESOLVED. ALL IN FAVOUR**

**8.2 to approve the schedule of payments for December 2020 in accordance with Appendix A.**

Council noted additional payments of £120 for Peter Donegal (repairs to Depot roof) and £40 for Shaw Pest Control (investigation of wasp's nest at Ash Hill play area). Total payments of £2622.19 approved. **RESOLVED. ALL IN FAVOUR.**

## 9. Mariners' Hall – to receive an update re changes to the Delegation of Power document

*At the Chairman's discretion, this agenda item was brought forward – see above*

## 10. Environment & Community portfolio report – to receive report

### Matters for action from the report:

- **Berry Hill** proposal for one-way system (down) and the removal of two parking spaces at the foot of the hill to enhance access. **ACTION: ENVIRONMENT GROUP/CLLR POOK to continue to liaise with Highways officers to progress this matter.**
- **Sink hole in Fore Street** – the Highways officer has requested that this be repaired as a defect pending the proposed underground survey of Fore Street. The issue is also being discussed with South West Water.
- **Pot holes in The Causeway** – DCC has issued the order for the repairs for this financial year and it is hoped the work will be carried out in January 2021.
- **Overgrown hedges in New road causing hazard for motorists and pedestrians** – the hedges/verges have now been cut back on both sides of the road by the relevant householders.
- **Lack of light in Pig's Path** – overgrown trees/shrubs are blocking the street light and generally overshadowing the path. The Clerk has written to the relevant landowners who have commissioned some severe pruning of the shrubs.
- **Replacement street light on Common Lane**, by entrance to Anchor Garden – DCC has this work scheduled for February 2021.
- **Blocked drain in The Meadows** – this has finally been cleared by Highways.

Cllr Pook thanked Cllr Westlake for her tireless efforts in keeping these issues under constant review and for liaising with DCC Highways in such a proactive manner.

## 11. Assets & Property portfolio report – to receive report

### Matters for action from the report:

- **Ash Hill play area** – the Council has received reports of children being stung by wasps. A pest control agency has advised that there is no evidence of a wasp nest. There are wasps present but they are just looking for a food source. The wasps will disappear within the next week or so as temperatures drop.

- **Cowerslea Way, Short Furlong** – the annual hedge cutting has taken place.
- **Depot, Clapps Lane** – the rotten wood above the door has been replaced.
- **Footpath at Beer Head** – a small section of hazardous footpath below Beer Head car park will be resurfaced by Parish Council volunteers.

Cllr Pook thanked Cllr Dormor for ensuring that the assets are well maintained.

## **12. Training/Visioning Day – to receive an update**

The Training/Visioning Day had been scheduled as a face-to-face meeting but Council agreed this was not practical while Devon is in Tier 2 Covid lockdown. The Clerk will canvass dates for a remote session in December or January. **ACTION: CLERK**

## **13. EDDC Asset Transfer – to receive an update**

As previously agreed, the Clerk read out the letter from Mike Green regarding the proposed asset transfer – the letter provided some context to the current situation and highlighted the assets which the Parish Council has successfully taken over throughout the last few decades.

### **13.1 To agree a formal consultation process**

Cllr Pook advised that the proposed consultation was not a referendum but an opportunity to raise community awareness about the asset transfer proposals and gather feedback about how the assets can best be developed for the benefit of the local community.

### **13.2 To approve the draft consultation document and schedule**

Council approved the draft consultation document and survey questions, subject to minor amendments. The consultation document will be available as an on-line survey and also as a hard copy which will be hand delivered to every property in the parish (approximate cost £280). The consultation will run from 14 Dec 2020 – 18 Jan 2021. A draft report will be presented at the February Parish Council meeting and then made publicly available. Specific proposals will be formally debated and voted upon at the March Parish Council meeting.

**RESOLVED. ALL IN FAVOUR**

## **14. s106 play and sport funding – to receive an update**

**The s106 proposals for sport and play provision at Ash Hill play area have been on hold since March 2020.**

**Sport** – the primary school has agreed to organise a simple vote in school between a small MUGA or a netted goal with resurfacing of the top play area at Ash Hill.

**Play** – the Clerk has sent the tender letter to four play companies for design proposals for the play area. The deadline for receipt of proposals is 6 Jan 2021.

**ACTION: CLERK**

## **15.Coastal Community Team – to consider and approve the following:**

**Cllr Pook thanked Kayleigh Westlake for taking on the role of Events Coordinator at a difficult time and commended her enthusiasm and fresh approach.**

### **15.1 To receive report from Events Coordinator**

**Drive-in Christmas Film Night.** EDDC has advised that as Devon is in Tier 2 Covid lockdown, no events will currently go ahead on EDDC land. As a result, plans for a drive-in Christmas Film Night have been cancelled.

**Beer Primary School fundraising appeal.** Although the Parish Council would be keen to provide general support to the primary school, it is not in a position to provide financial support. The Parish Council has a limited annual budget available to support voluntary and community groups.

**Kayak storage** – the rates and protocol for hire will be an agenda item for the Finance Committee Meeting on 15 December.

**15.2 To agree annual subscription renewal for SWCPA - £50 for Way Maker package.**

**RESOLVED. ALL IN FAVOUR**

**15.2.1 To agree annual subscription renewal for Visit Devon** - Kayleigh to obtain 2019/20 data to evidence the benefits of annual subscription to enable a more informed decision at the January meeting. **ACTION: KAYLEIGH WESTLAKE**

**15.3 To agree date of next meeting** – a remote meeting will be scheduled in January 2021.

**16. Planning** – the Parish Council noted the consultation responses from the remote Planning Committee Meeting held on 17 November 2020.

**17. Correspondence - as on Appendix B**

There were no items of correspondence for discussion.

**18. Date of next meetings.**

The meeting closed at 8pm.

Dates of next meetings:

Finance & General Purposes Committee 15 December 2020

Full Council 12 January 2021

Date: .....

Chairman: .....