

Beer

Devon's best kept secret

Beer Coastal Community Team Meeting

23 February 2021, 7.00pm via Zoom

Present:

Jess Boulton (Beer Parish Council), Darren Clinch (BPC), Andy Cobbold (BPC), Wendy Dodd (BPC), Mandy Graham (BPC), Geoff Pook (BPC), Grant Cueto (Bay View), Henry Jagers (Parish News), Norah Jagers (Mariners' Hall/Beer Heritage Centre), Chris Pickles (Beer Men's Shed/Mariners' Hall),

In attendance: Annie Dallaway (Parish Clerk), Kayleigh Westlake (Event Coordinator)

1. Apologies

Helen Follett, Jo Fox, Graham Hughes, Clare James & Kate Pontin (CDE), Sarah Taylor, Jackie Tite, Woozie

2. Chairman and committee members

The voting committee members are Cllrs Jess Boulton, Darren Clinch, Andy Cobbold, Wendy Dodd, Mandy Graham and Geoff Pook. A new Committee Chairman will be formally appointed at the Parish Council May Annual Meeting. Cllr Cobbold agreed to Chair the meeting. The CCT has an open membership and community representatives are welcome to attend the meetings and participate fully in discussion and debate but cannot vote as the CCT is a Parish Council committee.

3. Minutes of last meeting 27 Feb 2020 – agreed as an accurate record. Proposed by Cllr Pook, seconded by Cllr Graham.

4. Executive Summary of Asset Transfer Consultation - to receive report and agree recommendations

The report was presented and those present agreed that it was important to continue to raise community awareness of the asset transfer and to provide more clarity over the financial detail.

THE COMMITTEE RECOMMENDED THAT THE COUNCIL APPROVE THE REPORT AND THE RECOMMENDATIONS

The Committee agreed to go into Part B due to the confidential nature of the agenda item. Kayleigh Westlake and all community representatives left the meeting for this agenda item

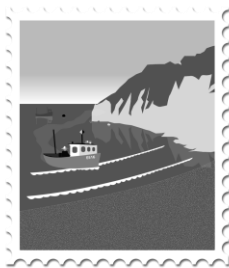
5. Event Coordinator – to review role

The Event Coordinator role was initially offered until 31 March 2021, the end of the CCF grant term.

THE COMMITTEE RECOMMENDED THAT THE COUNCIL OFFER KAYLEIGH WESTLAKE NEW TERMS OF EMPLOYMENT FROM 1 APRIL 2021 TO 31 MARCH 2022 TO BE FUNDED OUT OF CCF GRANT UNDERSPEND/SELF GENERATED INCOME. 5 HOURS PER WEEK FOR A 12 MONTH PERIOD WITH THE HOURS OPEN TO REVIEW IN THE SUMMER MONTHS AND AS FUNDING ALLOWS.

6. Beer Village website contract renewal

The existing contract is with Kfmarketing but the website is hosted by Just So Media and all updates are carried out by Just So Media. Although there will be a minimal cost saving, it would seem logical that the Council contracts directly with Just So Media for the new yearly contract on 1 May 2021.



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THE COMMITTEE RECOMMENDED THAT THE COUNCIL GIVES NOTICE ON THE EXISTING CONTRACT AND RENEWS WITH JUST SO MEDIA

Action: Clerk to contact Kfmarketing to advise that Council is planning to give notice on the existing contract

Action: Kayleigh to check the email address currently used as the contact for the Beer Village website

7. CCF grant – to agree final spend

The Clerk advised that there is £15,485.50 revenue funding remaining and £454.24 capital funding remaining. £10K is being proposed for the consultant (see item 4) with the remaining proposed for salary costs.

THE COMMITTEE RECOMMENDED THE FOLLOWING:

£10,000 CONSULTANT (in line with recommendation 2 of Executive Summary)

£5,485.50 SALARY COSTS

£454.24 PICNIC BENCHES

Action: Geoff to liaise with Highways re location/installation of cast iron fingerpost (CCF funded)

8. Strategy session outputs

The Council held a Strategy/Visioning session in January and several actions were identified for the CCT.

Action: CCT Committee to review and prioritise actions. Kayleigh to provide update re Peco and CDE at next meeting

9. Open Forum

Chris Pickles (Beer Men's Shed representative on the Mariners' Hall Committee) highlighted the need for greater community engagement with the **Mariners' Hall** in order to preserve and promote this valuable community asset. The hall is currently being refurbished and needs to be marketed to attract more events/weddings etc. Input and suggestions are welcome from the community and local businesses are encouraged to get involved in the running of the hall.

Britain in Bloom events provisionally scheduled for June 2021

Community and business representatives are encouraged to bring ideas and suggestions to the CCT (and the Council's Environment & Assets Portfolio groups). Proposals can be developed and brought to Council for approval as appropriate.

10. Dates of next meeting:

Action: Kayleigh to produce a forward plan of meeting dates for 2021. Meetings to be scheduled 2 weeks in advance of Beer Parish Council meeting.